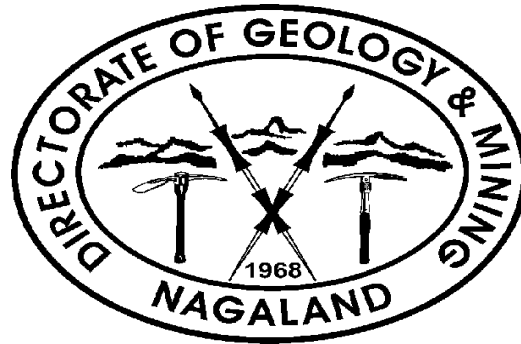


**GOVERNMENT OF NAGALAND
DIRECTORATE OF GEOLOGY AND MINING
NAGALAND: DIMAPUR.**



RTI DISCLOSURE MANUAL

MAY 2014.

Government of Nagaland

Directorate of Geology and Mining

Under Section 4 of The Right To Information Act, 2005

1: Particulars of the Organisation, Function and Duties

1.0. INCEPTION OF THE DIRECTORATE OF GEOLOGY & MINING

The circuit of economic growth of a State cannot be complete without the exploitation and utilization of its mineral resources. Basically, minerals are the feeders to all primary as well as secondary industrial development. Hence the Department of Geology & Mining was established in the year 1968, with a view to search, explore and develop these hidden natural resources for the economic development of the State. The Directorate of Geology & Mining is located at Dimapur.

1.1. INTRODUCTION:

The search for mineral deposit in the State of Nagaland had a very late start. Although the western part of the State was partly explored in early twentieth century mainly in connection with the search of '*energy group*' of minerals, its middle and eastern parts remained completely unexplored till the inception of the State Directorate of Geology and Mining in late 1968.

Minerals so far discovered by the Department include petroleum and natural gas (proved by ONGC), nickel-cobalt-chromium bearing magnetite, limestone, marble, coal, clay, slate, dimensional and decorative stones. In addition to mineral investigation, the department also actively engages investigation for the development of Ground Water resources both in the plain as well as in the hilly terrain.

BASIC FUNCTIONS OF THE DEPARTMENT

- 1.** To search, explore and establish mineral, raw materials available in the State with an ultimate objective of utilization for socio-economic development of the people in harmony with natural ecology.
- 2.** To undertake various geo-scientific investigations for rural and urban development, civil construction, hydel project etc.
- 3.** Mineral management, exploratory mining, liaisoning with ONGC and other exploratory agencies in the State.
 - 4.** Effective enforcement of the Nagaland Coal Mining Policy and Minor Mineral Concession Rules.
 - 5.** To explore and develop ground water resources.
 - 6.** To implement various R & D projects relating to mineral developments, seismic surveillance and geo-technical related projects in the State.

MINERAL RESERVES AND GRADES ARE AS FOLLOWS:

Economic Mineral deposit (and host formation)	Potential Reserves (million tones)	Possible/ Probable reserve (million tones)	Grade
1. Petroleum & Natural Gas (within 'belt of Schuppen' & shelf facies) in foothill areas.	554.00 Prognosticated (Oil & OEG).	16.00 In Changpang Oil Field only (Natural gas not estimated).	About one million tonne produced (during 1981 to 1994) and processed at Refinery by ONGCL.
2. Magnetite with nickel, cobalt & chromium, (within Ophiolites) Phek, Kiphire and Tuensang Districts.	Occurrences/deposits not yet explored fully.	5.00 (only at Pokphur)	Ni-0.13 to 1.63% Co-0.09% Cr. 4%, Fe ₂ O ₃ . 43.06 to 52.99%.
3. Limestone & marble (within Ophiolites and metasediments) Phek, Kiphire and Tuensang Districts.	More than 1000.00	More than 375.00 Upto 300 m. depth (in part of belt only).	CaO.50 to 54%, R ₂ O ₃ MgO. insolubles etc. very low.
4. Coal (within belt of Schuppen) in foothills of Peren, Dimapur, Wokha, Mokokchung, Longleng Tuensang and Mon Districts.	More than 315 (established and prognostic)	10.00 (in different locations).	Non-caking, low ash 0.72 to 43.7%, low moisture, high volatile 38-43%, high calorific value 4800 to 8000 K.cal/Kg and high sulphur (more than 4%).
5. Dimension & Decorative Stones (Marble, Spilite Basalt, Dunite, Gabbro, Serpentinite, Pyroxenite, Granite, Quartzite, etc (Phek, Tuensang, Kiphire) and sandstone & sandstone & Slate in all the eleven districts.	Not yet Explored fully.	317 MMT from 154 locations in the states.	Blockable and take good polish, Serpentinite and dunite could find use as flux and refractory materials.
6. Occurrences/Indications of chromite, copper, zinc & other associated noble metals such as gold, silver and platinum group (within Ophiolites and meta- sediments).Phek, Kiphire and Tuensang Districts.	Favourable litho-assemblages with sporadic mineralisations recorded as per type IV of UNFC, Classification (More intensive exploration required.		Cu upto 16.76% (in gossans) to 14.71 ppm; Au traces to 1.30 ppm; PGE 0.17 to 1.90 ppm.

<p>7. Occurrences of low grade ball clay and clay shale, in the foothills and inter montane valleys in Dimapur, Ghaspani, Jalukie, Baghty, Loknak, Tuli and Tiru areas covering about 1025 sq.km. of prospective deposit area.</p>	<p>Not yet fully explored.</p>	<p>20.00 in Dimapur & Jalukie</p>	<p>Low grade with high silica, high iron and low alumina Fire colour dark brown. Suitable for manufacturing of stone wares, sanitary wares, sewer pipes, tiles, potteries burnt clay pozzolona, low grade ceramic products fertilizers, flux etc.</p>
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1.4. MINERAL BASED INDUSTRIES SO FAR:

A. 150 TPD MINI CEMENT PLANT

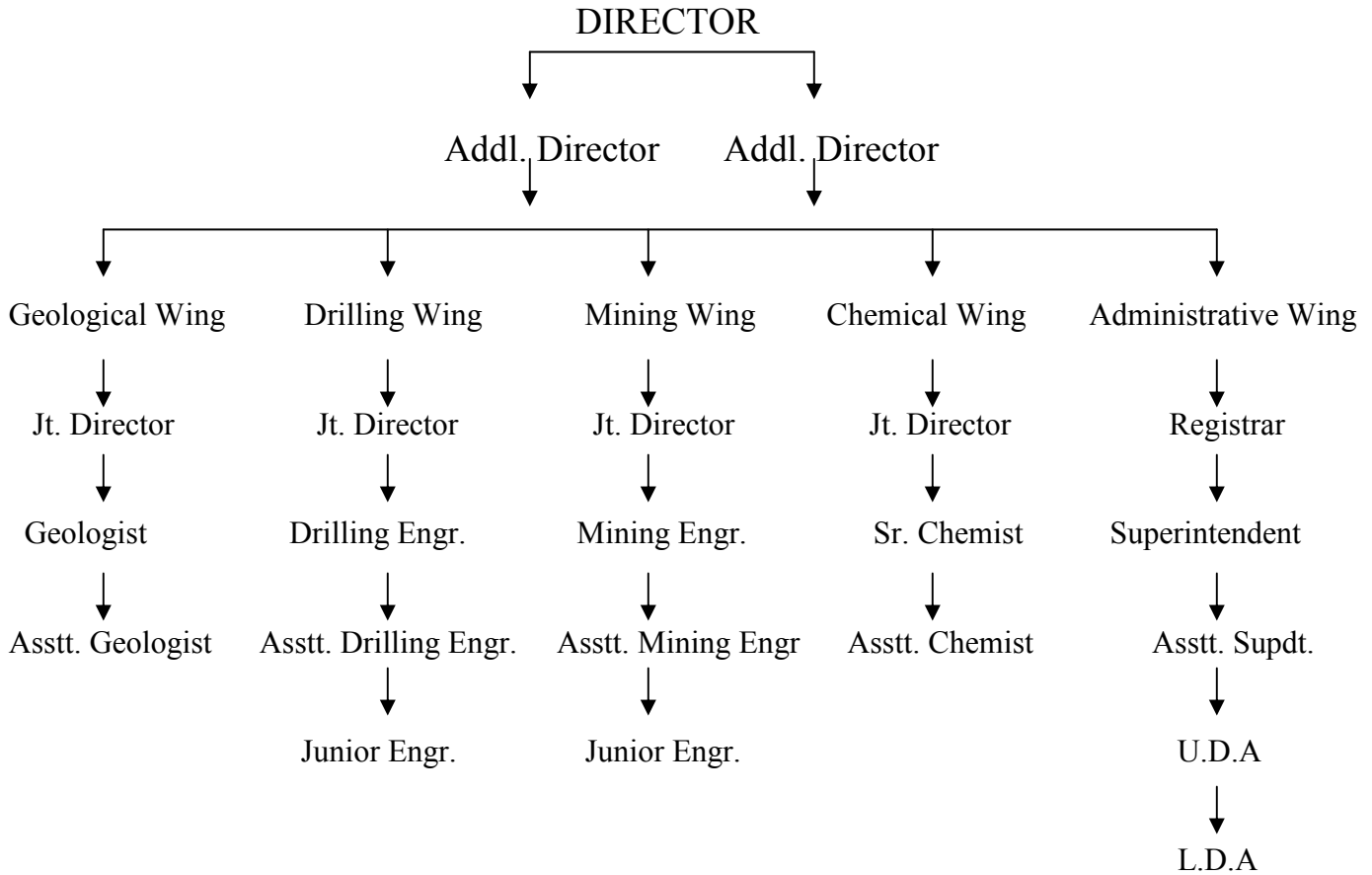
B. DECORATIVE & DIMENSIONAL STONES FACTORY

- i. 2 Units at Waziho.
- ii. 2 Units at Chumukedima
- iii. 1 Unit each (under CFC) at Khonoma , Kohima district and Longsa under Wokha district.

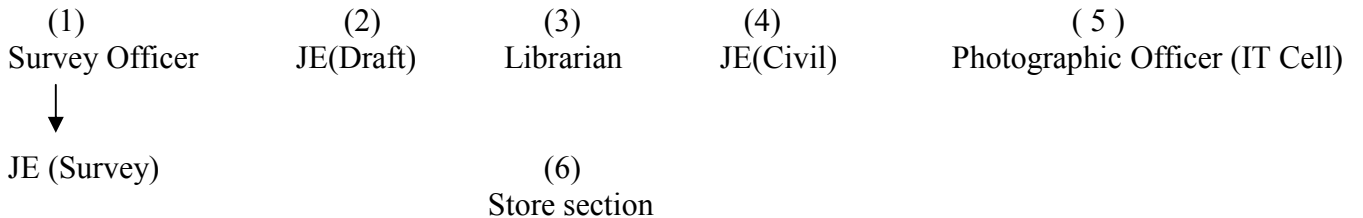
1.5. ORGANISATION STRUCTURE:

The Department has 4 (four) technical disciplines namely, Geological, Drilling, mining and Chemical also has Administrative Wing. The detail is furnished below:-

A. SET-UP:



AUXILLARY WINGS :



B. NO. OF MAN POWER IN EACH DISCIPLINE:

Sl. No.	Particulars	Total No of Post.
1.	Director	1
2.	Addl. Director	2

GEOLOGICAL WING

3	Joint director (Geology)	4
4	Geologist	10
5	Asstt. Geologist	15
6	Survey Officer	1
7	Junior Engineer(Draftsman)	1
8	Junior Engineer(Survey)	5
9	Librarian	1

Total = 40**DRILLING WING:-**

10	Joint Director Drilling	1
11	Drilling Engineer	4
12	Asstt. Drilling Engineer	8
13	Junior Engineer (Drilling)	11

Total = 24**MINING WING**

14	Joint Director Mining	1
15	Mining Engineer	3
16	Asstt. Mining Engineer	1
17	Junior Engineer (Mining)	1

Total = 6**CHEMICAL WING**

18	Joint Director Chemist	1
19	Sr. Chemist	1
20	Asstt.. Chemist	1

Total = 3**ADMINISTRATION WING**

21	Registrar	1
22	Superintendent	4
23	Asstt. Superindent	5

Total = 10**CIVIL WING**

24	Junior Engineer (Civil)	1
	Total Gazetted	84
25	Class-III Non Gazetted	193 nos.
26	Grade- IV Staff	110 nos

Grand Total = 387

1.6. OBJECTIVE:

The ultimate objective is to develop the mineral and natural resources of the State for socio-economic development of the people in harmony with natural ecology.

1.7. ADDRESS OF THE ORGANISATION:

DIRECTORATE OF GEOLOGY AND MINING
NAGALAND, DIMAPUR
NEAR DEPUTY COMMISSIONER OFFICE, DIMAPUR -797 112

OFFICE TIMING:

- A. 9.00 AM TO 3.00 PM (WINTER)
- B. 10.00 AM TO 4.00 PM (SUMMER)

2. POWERS AND DUTIES OF OFFICERS AND EMPLOYEES.

A. Details of Powers and Duties of Officers.

Sl. No	Name and Designation	Duties
1.	Shri.S.K.Kenye Director	Over all in charged of the department.
2.	Shri.E. Kikon Addl. Director	<ul style="list-style-type: none"> i) To assist Director in day-to-day office administration. ii) Matters relating to Establishment. iii) Matters related to Budgets and Accounts. iv) Ground water exploration of the Department. Files emanating from Chemical section (other than Independently assigned to Joint Director (C) shall be routed through him to Director). v) Files emanating from drilling section (other than independly assigned to Joint Director (D) or specified, shall be routed through him to Director). vi) All the Policy matters of the Department including Planning, Petroleum and Natural Gas shall be routed through him to Director. vii) To Approve Casual Leaves of all the gazetted Officers of the Department. viii) To Approve casual leaves of the Sectional Heads and Joint Directors to Director for approval. ix) Computer & IT cell x) PIO of RTI xi) Chairman, internal Medical Screening Committee. xii) Any other works as may be assigned from time to time.
3.	Shri.Wanthang Addl. Director (2)	<ul style="list-style-type: none"> i) Establishment files from all section shall be routed through him. The same shall be again routed through Additional Director to Director for approval. ii) Files emanating from all Joint Directors of Geological section (other than Planning, Petroleum and Natural Gas as well as independently assigned To the Joint Directors) shall be routed through him to Director iii) Matters relating to Coal Exploration. iv) Matters relating to Geo-Science covering Seismic, Disaster Management, Geo-hazards and landslide investigation. v) Files relating to the policy matters of Mining section (other than revenue and routine works) shall be routed through him to Director. vi) Matters relating to the grant of Earned Leave/Commuted Leave in respect of non-gazetted officials of the department (which shall be routed through respective Sectional Heads) shall be approved by Addl. Director(2). vii) All Files relating to Earned Leave/Commuted Leave application of all Gazetted Officers shall be routed through him to Director. viii) Purchase of Camp & Field equipments. ix) Chairman of the Public Grievances Committee. x) Controlling Officer of Seismic Monitoring Cell. xi) Any other works as may be assigned from time to time. <p style="text-align: center;">Geologists fully/Partially attached:</p>

		<ol style="list-style-type: none"> 1. Officers in the Technical Cell 2. Shri.T. Mar Imchen (G) 3. Shri.Martsungba Walling(G)(PT) 4. Shri.Abenthung(G)(PT) 5. Shri.Jungshi (AG)(PT) 6. Shri.David Lhoupenyi (AG) 7. Smt.Imlinungla (AG)
3	Shri.Arhomom Joint Director (1)	<ol style="list-style-type: none"> i) Sectional head of Geological Wing ii) Matter relating to Planning & Co-ordination and technical. iii) Matter relating to Petroleum & Natural Gas Exploration. iv) Matter relating to Building Materials. v) Geo-Science (Geo-Tourism, medical geology, climate change). vi) Engineering Geology (dam, foundation test studies, geo-technical report). vii) Controlling Officer of Geo-engineering lab. viii) Monitoring of daily attendance including monthly diaries of all gazetted Officers (up to the rank of geologist) of Geological, Drawing, Survey Survey Sections. ix) To recommend Casual Leaves of all Gazetted Officers to Additional Director for approval. x) To approve Casual Leaves of all non-gazetted officials of geology, Survey and Drawing and Photographic section. xi) Matter relating to GSI, SGPB, CGPB. xii) Matter relating to Project Formulation & DPR under his assigned responsibilities. xiii) Matter relating to IGCP, UNFC xiv) Any other works as may be assigned from time to time. <p style="text-align: center;">Geologists fully/Partially attached:</p> <ol style="list-style-type: none"> 1. Officers in the Technical cell. 2. Shri. Martsungba walling (G) 3. Shri.Abenthung Lotha (G) 4. Shri. Kheto Zhimomi (AG)(PT) 5. Shri.Asingbow Newmai (AG)(PT) 6. Shri.Zakiesielie (AG) 7. Shri.Kekriezavi (AG)
4	Shri. Temjentoshi Jamir Joint Director (2)	<ol style="list-style-type: none"> i) Matter relating to Ground Water Exploration. ii) Matter relating to purchase of ground water equipments iii) Matter relating to NSMDC Ltd. iv) Matter relating to Training & Seminar (other than IBM). v) Supervision of works in Survey, Drawing & Photographic section. vi) Matter relating to purchase of survey, drawing and photographic equipments. vii) Matter relating to Project Formulation & DPR under his assigned responsibilities. viii) Attendance of all the non-gazetted staff of Geology, survey, drawing and technical section. ix) Any other works as may be assigned from time to time. <p style="text-align: center;">Geologists fully/Partially attached:</p> <ol style="list-style-type: none"> 1. Officers in the Technical cell. 2. Shri. S.Manen (G) 3. Shri.S.Nitovi Chishi (G) 4. Shri. YRL Patton (G) 5. Shri.Katiwaba(G)

		<p>6. Shri.Khekiye Rengma (AG) (PT) 7. Shri.Asingbow Newmai (AG) 8. Shri.Kekhriezavi Lea(AG) 9. Shri.Myingthungo Jami (AG)</p>
5	Shri.Panger Yaden Joint Director (3)	<p>i)Matter relating to Limestone & Marble exploration ii) Matter relating to Pokphur Magnetic & all related matters. iii) Matter relating to Geo-envirnoment studies. iv) Matter relating to Library,purchase of books,journals etc. v) Maintenance and Operation of Geophysical Logger vi) Matter relating to NML,MECL and NEC/DONER. vii) Matter relating to Project Formulation & DPR under his assignment from time to time. Geologists fully/Partially attached: 1. Officers in the Technical cell 2. Shri.L.S.Ngullie (G)(PT) 3. Shri.Longrikaba (AG) 4. Shri.Kheto Zhimomi (AG) 5. Shri.Jungshi (AG) 6. Shri.David (AG)(PT)</p>
6	Dr.Chisoi Joint Director (4)	<p>i)In-charge of base metal/noble metal exploration and other associated metals in the Naga Hills ophiolites (except Pokphur magnetic deposit). ii) Matter relating to State & Minor minerals. iii) R&D related matters of the dept- this include analysis of mineral samples from outside agencies. iv) Matter relating to precious &semi-precious stone. v) Matter relating to Museum & Petrological cell vi) Matter relating to IBM. vii) Matter relating to Project Formulation & DPR under his assigned responsibilities. viii) Any other works as may be assigned from time to time. Geologists fully/Partially attached: 1. Officers in the Technical cell 2. Shri.L.S.Ngullie (G)(PT) 3. Shri.Abenthung (G)(PT) 4. Shri.Katiwaba (G)(PT) 5. Shri.Kenyelo Rengma (AG) 6. Shri.David Lhoupenyi (AG)(PT)</p>
7	Shri.T.Mar Imchen Geologist	<p>i)Matter relating to exploration of coal. ii) Matter relating to CMPDI & NEIST in respect R&D works on coal iii)Officer in-charge of Khar coal Project. iv) Matter relating to brine water/salt spring investigation. v) Matter relating to Project Formulation & DPR under his assigned responsibilitites. vi) Files shall be routed through the concerned senior officer dealing with the subject matter. vii) Any other works as may be assigned from time to time.</p>
8	Shri. S.Manen Geologist	<p>i)Matter relating to Ground water exploration ii) All Matter relating to Project Formulation & Grund water project. iii) matter relating to drafting of Ground water Act & Policy iv)Files shall be routed throughthe concerned senior officer dealing with</p>

		<p>the subject matter.</p> <p>v) Any other work as may be assigned from time to time.</p>
9	Smt.Thechano Murry Geologist	<p>i)Matter relating to Planning & Co-ordination</p> <p>ii) Mastter relating to Assembly,Parlimentary and Annual Administrative Report.</p> <p>iii) Matter relating to Budget, CM and Governor Speeches.</p> <p>iv) Matter relating to NSMDC Ltd.</p> <p>v) Matter relating to CGWB.</p> <p>vi) Matter relating to Gender Budgeting and Women welfare programme.</p> <p>vii) To represent Director in the District Planning Board.</p> <p>viii) Files shall be directly routed through thr concerned Joint Director/ Sectional Head dealing with the subject matter.</p> <p>ix) Any other works as may be assigned from time to time.</p>
10	Shri.T.Khatsu Geologist	<p>i)Matter relating to FSP,Field Reports.</p> <p>ii) Maps, Too Sheets,Satellite imagery,aerial photos.</p> <p>iii) Matter relating to GSI</p> <p>iv) Matter relating to SGPB,CGPB,NEC/DONER,IBM and all other Central agencies not assigned to Mrs. Thechano Murry.</p> <p>v) Matter relating to Training & Seminars.</p> <p>vi) Controlling Officer of Computer laboratory</p> <p>vii) All Files shall be routed through thr concerned Joint Director/ Sectional Head dealing with the subject matter.</p> <p>viii) Any other works as may be assigned from time to time.</p>
11	Shri.Abenthung Lotha Geologist	<p>i)Officer in-charge of Petrological lab</p> <p>ii) Supervision of works relating to Petrological Laboratory</p> <p>iii) Assist Joint Director (4) for up-gradation and modernization of Petrological lab</p> <p>iv) Any other works as may be assigned from time to time.</p>
12	Shri.S.Nitovi Chishi Geologist	Field Duty on Ground Water investigation
13	Shri.Y.R.L Patton Geologist	-do-
14	Shri.L.S.Ngully Geologist	Mineral investigation
15	Shri.Martsungba Geologist	-do-
16	Shri.Katiwaba Geologist	Ground Water
17	Shri.longrikaba Asstt.Geologist	Mineral investigation
18	Shri.Khekeyi Rengma Asstt.Geologist	-do-
19	Shri.Kheto Zhimomi Asstt.Geologist	-do-
20	Shri.Kenyelo Rengma Asstt.Geologist	-do-

21	Shri.A. Jungshi Asstt Geologist	-do-
22	Shri.Asingbow Newmai Asstt.Geologist	Ground Water investigation
23	Shri.Marpokba Asstt.Geologist	Mineral investigation
24	Shri.Hilto Z.Swu Asstt.Geologist	Coal investigation
25	Smt.Tokheli Pucho Asstt. Geologist	i) Attach in Technical cell ii) To assist T.Khatsu under Technical Section in all matters assigned to him iii) Assisat Public Information Officer. Files Shall be directly routed through PIO to Director. iv)All matters/files relating to Ground water exploration and development activities of the Depratment emanating from Technical cell shall be routed through her. iv) Any other works as may be assigned from time to time.
26	Shri.Zakiesielie Asstt.Geologist	i)Attach in the technical cell ii) To assist Thechano under technical Section in all matters assigned to her. iii)Any other works as may be assigned from time to time
27	Shri.kekrhriezavi Asstt.Geologist	Field duty on mineral investigation
28	Smt. Imlinungla Asstt.Geologist	Field duty on coal,landslide investigation
29	Myingthongo Asstt.Geologist	Field duty on Ground water

Drilling Wing

1.	Er.C.M.Patton Joint Director (Drilling)	i)Section Head and overall in-charge of the drilling section of the Department. ii) Any file pertaining to policy matters shall be routed through Additional Director. iii) All matters relating to drilling works, overall planning, supervision co-ordination and monitoring of drilling activities of the department. iv) All matters relating to the procurement of drilling machines,equipments,tools and accessories and their maintenance etc. And all such files. v) All matters relating to ground water shall be routed through Addl.Director. vi) All matters relating to Diamond core drilling shall be routed through Addl. Director(2). vii) All matters relating to vehicle section including purchase of new vehicles/ condemnation and all such files shall be routed through Addl.Director. viii) All matters relating to Store(Drilling). ix) To act as coordination and supervising officer in respect of daily attendance of all gazetted officers of drilling section and to submit monthly attendance report to Director. x) (a) To recommend casual leave of Gazetted officers of drilling wing to AD for approval. (b) To approve casual leave of all Non-gazetted staff of drilling section,Drivers and Machineries on the recommendations of the following officer/sectional heads. 1) Driling Section (Non-Gazetted) -Shri Sentitemsu, A.D.E
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		<p>2) Mechanical Section -Shri. Imkonglemba,Foreman 3) Drivers -Shri.Hoshito Sema,H/Driver</p> <p>xi) Detailment of drilling personnel both gazetted and non-gazetted under drilling section.</p> <p>xii) Detailment of machineries,drivers against allotted/pool vehicles and machineries of the Department.</p> <p>xiii) Any other works as may be assigned frokm time to time.</p>
2	Er.N.K.Achumi Drilling Engineer-1 (Attached to H.Q)	<p>i)To assist Joint Director (Drilling) in all the drilling section works as D.E (H.Q)</p> <p>ii) All files processed through him shall be routed through Joint Director (Drilling)</p> <p>iii) To oversee and assist the field activities of all the Diamond core and Water well drilling units for planning and execution of drilling field activities of the department both at field and headquarter.</p> <p>iv) Overall incharge of Diamond core drilling field activities.</p> <p>v) He shall assist Joint Director (D) in matters relating to procurement of drilling machineries, Tools equipments and accessories in co-ordination with the drilling field officers.</p> <p>vi) To initiate monthly progress report of drilling field works</p> <p>vii) To initiate detailment and movement of drilling crews in consultation with Jt.Director (D).</p> <p>viii) To act as the controlling officer of all the non-gazetted drilling section, mechanical,drivers and store section. However daily attendance registers shall be maintained by the respective sectional Heads, who shall submit monthly attendance report to the DE-1(H.Q) for submission to Jt.Director (D) in the 1st week of every subsequent month.</p> <p>ix) In the absence of Joint Director (D), he will look after all works assigned to jt.Dir (D) in addition ;to his assigned works.</p> <p>x) in-charge of maintenance of water supply to DGM office and departmental quarters</p> <p>xi)Any othe works as may be assigned from time to time.</p>
3	Er.Chirhotho Rasutho Drilling Engineer (2)	<p>i)He shall assist Drilling Engineer-1 (H.Q) in all matters</p> <p>ii)Over all incharge of Ground water field activities.</p> <p>iii) Matters relating to procurement of Ground water machineries,equipments,tools and accessories including repair/replacement and maintenance.</p> <p>iv) He shall assist Addl.Director in formulation and preparatiion of Draft Regulatory Act/Ground water policy of the Department in association with Shri.S.Manen Geologist.</p> <p>v) Matters relating to detailment of Drilling staffs</p> <p>vi) Any other works as may be assigned from time to time.</p>
4	Er.Posatho Ngori Drilling Engineer	<p>i)He shall assist the Joint Director /sectional Head(Mining) in all matters on Coal as and when required in coordination with all Officers under mining wing.</p> <p>ii) He shall be in-charge of supervision as well as monitoring of all mining activities and shall be fully responsible of all Revenue Collection from all Minerals including coal generated from the assigned districts. The name of the districts shall be seperately notified from time to time on rotation basis amongst the Districts in-charges.</p> <p>iii) any other works may be assigned from time to time</p>
5	Er.Kelhousesi Angami Drilling Engineer	Field Duty

6.	Er. Toshiakum Imchen A.D.E	-do-
7.	Er.H.Akavi Ayeh A.D.E	-do-
8.	Er.Sentitemsu A.D.E	-do-
9.	Er.Saku imtiwati A.D.E	-do-
10.	Er.Homesul A.D.E	-do-
11	Er.Mongtimayang A.D.E	-do-
12.	Er.ponthungo JE	-do-
13.	Er.Daniel JE	-do-
14.	Er.Talirena T.Sangtam JE (D) Attached to H.Q	<p>i)She shall be attached to Technical cell.</p> <p>ii) All files emanating from Technical cell relating to Drilling matters shall be routed through her to Drilling Engineer (HQ)</p> <p>iii) All matters relating to Deposit works of Water Well drilling shall be routed through her to the concerned senior Officer dealing with the subject matter.</p> <p>iv) She shall assist RTI matters in the absence of Mrs. Tokheli APIO</p> <p>v) She shall assist Joint Director (D) in all the technical works and upkeep of the various records in the drilling section.</p> <p>vi) Any other works may be assigned from time to time.</p>
15.	Nungoi Medoi JE(D)	Field duty
16.	Er.Watilo JE	-do-

Mining Wing:

1.	Er.Nakro Angami Joint Director. (M)	<p>i)Sectional Head and overall In-charge of Mining section including supervising, monitoring and administrative control of all activities of the Section.</p> <p>ii) All files emanating from Mining section shall ve routed through him.</p> <p>iii)All personal files of both Gazetted and Non-gazetted under Mining Section emanating from establishment shall be routed through him to Addl.Director (2).</p> <p>iv) To approve casual leave of all non-gazetted staff of the section.</p> <p>v) To recommend casual leave of all gazetted officers of the section to AD for approval.</p> <p>vi) to monitor daily attendance & Monthly diaries of all Gazetted officers as well non-gazetted officers of Mining section.</p> <p>vii) All files relating to policy matter (other than revenue and routine works) shall be routed to Director through AD(2).</p> <p>viii)All files relating to revenue matter shall be routed to Director through AD.</p> <p>ix) All matters relating to land demarcation /acquisition for mineral including oil and natural gas development inb the State.</p> <p>x) All matter relating to grant of Prospecting License (CPL), Mining Lease (CML)/ Permits and Licences of all mineral development including P&NG.</p>
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		<p>xi) All matters relating to Mines legislation, Management and Safety etc.</p> <p>xii) All other matters not assigned to the officers shall be directly under the control and supervision of the Sectional Head (Mining).</p> <p>xiii) All matter relating to Assets, properties and civil construction works. The civil construction works shall be routed to Director through the concerned section/officer-in-charge dealing with the subject.</p> <p>xiv) Maintenance of both office, quarters & field Rest House.</p> <p>xv) Any other works as may be assigned from time to time.</p>
2.	Er.Tsuknung Jamir Mining Engineer (1)	<p>i) All files emanating from him shall be routed through Joint Director (Mining).</p> <p>ii) He will take charge of Mining Section in the absence of Joint Director (mining) and shall assist the Joint Director (Mining) in the Head Office and be the field coordinator of fields/district assign to him.</p> <p>iii) He shall be District in-charge for supervising as well as monitoring of all Mining activities and shall be fully responsible of all Revenue Collection from all Minerals including coal of the assigned districts. The name of the districts shall be separately notified from time to time on rotation basis amongst the Districts in-charges per the Policy of the Government.</p> <p>iv) All matter relating to Petroleum exploration.</p> <p>v) All files relating to Policy on minerals other than Coal and Minor minerals.</p> <p>vi) Matter relating to Policy on central/State Govts except Coal and Minor Minerals.</p> <p>vii) Matter relating to Nagaland Ownership and Transfer of Land and its Resources Acts 1993 (NOTLR Act).</p> <p>viii) Matter relating to correspondence with IBM and Ministry of Mines, GOL. NSMDC relating to mining matters.</p> <p>ix) All matters relating to Lok Sabha/Rajya Sabha/State Assembly starred question shall be processed and put up through him to Director through the Joint Director (M).</p> <p>x) All matters relating to Mining projects initiated by him.</p> <p>xi) Matter relating to report of various Study Group/Inter-State Committees Constituted by GOI on taxes/royalties etc.</p> <p>xii) any other works as may be assigned from time to time.</p>
3	Er.Vikiye Sema Mining Engineer (2)	<p>i) All files emanating from him shall be routed through Joint Director (Mining).</p> <p>ii) He shall assist the Joint Director (mining) in the Head Office and be the field coordinator of fields/district assign to him.</p> <p>iii) He shall be District in-charge for supervising as well as monitoring of all mining activities and shall be fully responsible of all Revenue Collection from all Minerals including coal of the assigned districts. The name of the districts shall be separately notified from time to time on rotation basis amongst the Districts in-charges as per the Policy of the Government.</p> <p>iv) All matters relating to grant of Small Pocket Deposit Licenses (SPDL) on coal.</p> <p>v) matter relating to grant of Licenses initiated at his end for CML on Coal.</p> <p>vi) Matter relating to Drafting and Framing of Mining Acts & Rules.</p> <p>vii) Matter relating to Mines Environment and related matters.</p> <p>viii) Matter relating to Global Climate Change & Related Matters.</p> <p>ix) Matter relating to furnishing of Information under RTI (APIO)</p> <p>x) All matters relating to Mining projects initiated by him.</p> <p>xi) All matters relating to preparation of GIS based maps on mining activities.</p> <p>xii) Any other works as may be assigned from time to time.</p>
4	Er.Tesinlo Semy	<p>i) All files emanating from him shall be routed through Joint Director (Mining).</p>

	Mining Engineer (3)	<ul style="list-style-type: none"> ii) He shall assist the Joint Director (Mining) in the Head Office and be the field co-ordinator of fields/district assigned to him. iii) He shall be District in-charge for supervising as well as monitoring of all mining activities and shall be fully responsible of all revenue collection from all Minerals including coal of the assigned districts. The name of the districts shall be separately notified from time to time on rotation basis amongst the Districts in-charges as per the Policy of the Government. iv) All matters relating to Minor Minerals including Projects. v) Matters relating to grant of Licenses initiated at his end for CML on Coal. vi) All matters relating to land demarcation/acquisition for mineral including oil and natural gas development in the State. vii) All matter relating to grant of Permits and Licenses of all mineral development including P&NG. viii) All matter relating to Mining projects initiated by him. ix) All matters relating to framing Policy on Coal and minor Minerals. x) All matters relating to framing Policy on Coal and Minor Minerals. xi) All matters relating to Preparation of Revenue Statements/Registar & Audit Query, Mineral Statistics and preparation of Power Point Presentation on Mining Activities. xii) Any other works as may be assigned from time to time.
5.	Er. Keriasezo Asstt. Mining Engineer.	<ul style="list-style-type: none"> i) Nodal Officer to Liaison departmental works/proposals in the Administrative Office, Accountant general, Planning, Finance Dept and any other concerned Departments in Kohima. ii) His tour diaries shall be monitored by Joint Director(M). iii) Shri. Chabituo shall be directly under his control for any type of assignment. iv) Any other work as may be assigned from time to time.

Chemical Wing

1.	Shri. Apok Jt Director.	<ul style="list-style-type: none"> i) Over all in charge of chemical section including supervising Analytical works of the Chemical laboratory of the Department. ii) To function as Drawing and Disbursing Officer, Cash checking and analysis, security arrangement during all types of Cash drawals and disbursement. iii) To act as Chairman of the screening Committee for GPF withdrawals. He will be fully responsible for GPF matters and issue of Annual GPF statement in respect of Grade IV employees of the Directorate. iv) to act as supervising-cum-controlling officer of Chemical and Accounts section and he will control the daily attendance register of gazetted officers and non-gazetted staff of Chemical section who would maintain the daily attendance and submit to Addl. Director (2) for monitoring and onward submission to Director. However, daily attendance register for non-gazetted for account section will be maintained by the Superintendent Accounts. v) All monthly dairies/tour diaries of officers and staff of Chemical and Accounts section shall be routed through Addl. Director (2) for approval of the Director. vi) All matters relating to procurement of Chemical Laboratory apparatus/equipments, chemical reagents etc. Such matters, however, shall be processed put up to Addl. Director (2) for approval of Director.
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		<p>vii) To recommend and forward casual leave in respect of all gazetted officers and staff of Chemical And Accounts section for approval of Addl. Director (2).</p> <p>viii) to submit monthly attendance report of gazetted officers and Non-gazetted Staff in respect of Chemical section to Director through Addl. Director (2).</p> <p>ix) Earned leave/commuted leave of all officers of chemical section are to be recommended/forwarded by Joint Director (c) to Addl. Director for approval of Director.</p> <p>x) All monthly diaries/tour diaries of officers and Staffs of chemical and Accounts sections shall be routed through Addl. Director (2) for approval of Director.</p> <p>xi) To act as Convenor of the Committee for Aids Awareness Cell of the department and also to act as a Nodal Officer of the department for Aids Control/awareness campaign.</p> <p>xii) Any other works may be assigned from time to time.</p>
2.	Tiakala (Chemist)	<p>i. To assist JD (Chemical) in all matters relating to chemical section.</p> <p>ii. To act as a controlling officer in respect of attendance of non gazetted employees of chemical section and to submit monthly attendance report to JD (Chemical)</p> <p>iii. To process all matters relating to purchase of Chemicals, apparatus, Chemical laboratories and put up through JD Chemist for final approval of Director. The relevant file shall however, be dealt by Asstt. Director (A) (Vehicle and Purchase)</p> <p>iv. To act as controlling officer for all analytical works in the Chemical laboratory of the department.</p> <p>v. Any other works as may be assigned from time to time.</p>
3	Pangertemjen Asstt. Chemist.	Duty.

Establishment Wing

1.	Shri.P.Khozamo Ovung Registrar	<p>i) Overall in-charge of establishment section.</p> <p>ii) To act as controlling officer in respect of all gazetted Officers of establishment, purchase, vehicle and Store (except Accounts) who shall maintain the daily attendance and submit to Addl. Director for monitoring and onward submission to Director.</p> <p>iii) All matters relating to personal files of Gazetted Officers and non-gazetted Staff.</p> <p>iv) All matter relating to promotion/appointments, DPC/Time Bound Scale/MACP/ permanency and requisition to NPSC for direct recruitments.</p> <p>v) All matters relating to service books of Class-III & IV non-Gazetted both technical and non-technical staff of the department, maintenance ,updating of entries etc. Thereof.</p> <p>vi) Matters relating to all pension cases to be assisted by Superintendent Accounts.</p> <p>vii) Matters relating to supervision and diarisation of Dak and its distribution, Management of dispatch section including service stamps, franking machine etc.</p> <p>viii) All files relating to earned leave/commuted leave applications of all gazetted Officers shall be routed through Addl. Director-2 for approval of Director.</p> <p>ix) All files emanating from the Registrar shall be routed through respective Sectional Heads to Director vide Additional Director and Addl. Director-2 depend-</p>
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		<p>Ing on the nature of assignment.</p> <p>x) All Earned leave/ commuted leave Notifications in respect of all non-Gazetted Staff as approved by the Addl. Director-2 will be issued by Registrar.</p> <p>xi) All files relating to essential Services like electricity/telephone bills are to be routed through Addl.Director-2 for approval of Director.</p> <p>xii) (a) matter relating to office security arrangement,detailment of chowkidar in the Office complex regulating entry and exit in the office complex with any kind of Materials. (b) Matters relating to detailment of sweeper,mali etc for maintenance of DGM Office.</p> <p>xiii) All matters relating to purchase/procurement of establishment section such as stationeries, liveries, office furniture/typewriters, duplicating/xerox machines office cycles and their repair/maintenance. All such files are to be routed through Addl.Director.</p> <p>xiv)Any other works as may be assigned from time to time.</p>
2.	Smt.Limaienla Accounts Officer.	<p>i)Overall incharge of Accounts Section.</p> <p>ii) To act as a controlling officer in respect of all Gazetted Officers of Accounts section who shall maintain the daily attendance and submit to Addl.Director for monitoring and onward submission to Director.</p> <p>iii) All files relating to TA bills,GPF and Medical re-imbursement bills shall be routed through Addl.Director-2.</p> <p>iv) All files emanating from the Accounts Officer (except TA bills GPF/Medical re- imbursement bills) shall be routed through Addl.Director for approval of Director.</p> <p>v) Accounts Officer will be assisted by Superintendents (Accounts & Budget) and JAO.</p>
3.	Smt.Sany Leigise Superintendent (Purchase & Vehicle)	<p>i)All matters relating to purchase of new vehicles,repair replacement of all categories of vehicles, pool,bill allotment of vehicles,Drivers etc. Files emanating from vehicle section shall be put up through Joint Director in-charge of vehicle.</p> <p>ii) All matters relating to training non-technical officers and staff.</p> <p>iii) All matter relating to purchase of machinery/equipments/instruments/ information Technology except purchase of Stationery/office furniture which shall be put up through Joint director in-charge and for purchase of stationery and office furniture through registrar.</p>
4.	Smti.Alemla Sangtam Superintendent (Accounts & Pension)	<p>i)All files relating to Accounts section shall be routed through Accounts Officer.</p> <p>ii) All files relating to Pension Cases of both Gazetted Officers and non-gazetted staff shall be routed through Registrar.</p> <p>iii) All matter relating to GPF advance/non-refundable and recoveries GPF,GIS etc.</p> <p>iv) New defined Contribution Pension Scheme(Employees Contribution under new Pension Scheme).</p> <p>v) overall incharge for supervision and co-ordination works of Accounts section.</p> <p>vi) Daily attendance in respect of all employees attached to Account's section.</p> <p>vii) Matters relating to casual leave applications of Non-Gazetted staffs attached to Accounts section.</p>

		viii) Any other works as may be assigned from time to time.
5.	Smt.R.Zavi Supdt. (Establishment)	i) All matters relating to personal files, promotion and appointments of Gazetted Officers ii) All matters relating to DPC/NPSC, time bound scale and permanency matters of gazetted officers and Non-gazetted Staff. iii) All matters relating to MACP of both Gazetted officers and non-Gazetted staff iv) All assigned works/files as above shall be routed through Registrar. v) Matter relating to Monthly/Tour Diaries of gazetted Officers are to be routed through Addl. Director-2 for approval of Director through Sectional Heads. vi) Any other works as may be assigned from time to time.
6.	Shri.Kainamthiu Supdt. (Budget & Store)	i) All Files relating to accounts shall be routed through accounts officer. ii) Matter relating to projection of Budget and monitoring of expenditure, reconciliation and appropriation and pay fixation. iii) All matter relating to Audit inspection, replies to Audit para, CAG & PAC Reports. iv) All matters relating to Store section which shall be routed through registrar. v) Conduct physical verification of all categories of Store once in a Year. Processing relating to unserviceable stores and write off. vi) Matter relating to casual leave/earned leave of Non-gazetted staff attached to store section. vii) All files shall be routed through registrar except Account files which shall be routed through Accounts Officer.
7.	Smt.Tosono JAO	i) All files relating to advance and final TA bills, medical advance, reimbursement of medical bills, GPF, house building advance and other advances and recoveries. ii) All cases of pre-auditing, authentication of bills and correspondence with Treasury and accounts. iii) Any other works as may be assigned from time to time. iv) all files processed through JAO shall be routed through Accounts Officer.
8.	Shri.Elansao Asstt.Supdt.	i) All files processed through him shall be routed through Registrar. ii) All establishment matters relating to group C & D staff both technical and non-technical. iii) All matters relating to service books of Group C & D non-gazetted both Technical and non-technical staffs. iv) processing of essential service bills for timely payment of electricity, telephone, water and newspaper bills. v) all matter relating to purchase of Office stationery/liveries/office furniture/electricity items/maintenance of Office furniture etc. vi) Any other works as may be assigned from time to time.
9.	Smti.Laikholam Asst.Supdt	i) All matters relating to correspondence with exploration camps, monthly progress report of drilling activities, processing of Movement Order of Field Staffs. ii) All matters relating to elections and Census duties which shall be routed through registrar. iii) All matters relating to training of technical officers and staffs which shall be routed through respective sectional incharge. iv) any other works as may be assigned from time to time
10.	Smt.T.Merenla	i) All matters relating to purchase & Maintenance of departmental vehicles.

	Asst/Supdt	ii) All matters relating to condemnation of Departmental Vehicles. iii) Any other works as may be assigned from time to time.
11.	Smt.Tentitula Asst.Suptd	i)Matters relating to promotion and appointment of Gazetted Officers and non-Gazetted staff. ii) Processing monthly diaries of all officers. All assigned works/files as above shall be routed through Registrar. iii) All matters relating to DPC/NPSC and permanency of Gazetted Officers and Non-Gazetted staffs and seniority of gazetted officers. Iv) All assigned works/files as above shall be routed through Supdt. (estt). v) Any other works as may be assigned from time to time.

Survey Section

1.	Shri.Chubasashi JE (Survey)	i)Officer incharge of survey section. ii) All matters relating to planning,coordination,monitoring of both field and official works of survey section. iii) Any other works as may be assigned from time to time.
2.	Shri.C.Mhonbemo JE	Field duty
3.	Vil Rhetso JE	-do-
4.	Chueyi James, Librarian.	i) Proper upkeep and maintenance of the departmental library, update records of books, receipts/issue of books, custody of journals/magazines and other related documents. ii). To assist Jt.Director(3) in processing all matters relating to library. iii) Any other works as may be assigned from time to time.
5.	Biju Joseph. J.E. (Civil).	1.All matters relating to Civil construction works of the department. ii) maintenance of Office, quarters & field rest houses. iii) All Civil related works of all Sections shall be intiated from him. The same shall be routed from Jt.Director (M) through the concerned officer in charge/sectional Heads/Addl Directors to Director for Approval. iv) Any other works as may be assigned from time to time.

B. Duties and responsibilities of Grade –II (Gazetted) & Grade-III Staff.

Sl.No	Name & Designation	Duty allotment
1.	Sany Leigise, Supdt.	Vehicle Purchase
2.	Asangla, Jamir, Accounts Officer	Accounts Section
3	Alemla Sangtam, Supdt	Pension and GPF Case
4.	Tosono Keso, J.A.O.	Accounts Section
5.	R.Zavi Hangsing Asstt. Supdtg.	Establishment
6.	Biju Joseph, J.E. (Civil)	Civil works
7.	K. Ranjit Rongmai, Asstt. Supdtg.	Acctts
8.	Elansao Lotha, Asst.Supdt	Establishment
9.	Laikolam Singson, Asst.Supdt	-do-
10.	T.Merenla Jamir Asst.Supdt	Vehicle
11.	Tentitula, Asst.Supdt	Estt.
12.	H. Tempong Phom, U.D.A	Establishment
13.	Bendangnaro U.D.A.	Actts. Section
14.	Levono Angami –do-	Actts. Section
15.	Arenla –do-	Establishment
16.	Purtemjen Ao –do-	Purchase & Vehicle
17.	Temjenchila –do-	Establishment
18	Kainamthiu Newmai Supdt	Acctts Section
19.	Nikavi, Chishi L.D.A	-do-
20.	Neisetsano -do-	Tech. Cell.
21.	Haisoyile -do-	-do-
22.	Tovito sema Cashier	Accounts
22	Namlunzei L.D.A	Estt.
23	Akhrieno -do-	Accounts Section
24.	Imkongsangla Steno Gr-III	Attached to Director
25.	Naomi Kamson –do-	Attached to Sr Officer
26.	Gracy Patton –do-	-do-
26.	Kesoneilie Loucu –do-	-do-
27.	Thungbeni Lotha Typist Gr-I	Acctts. Section
28.	Neilhousano Nagi Typist Gr-II	Establishment
29.	Sentila Ao Gr –III	Purchase & Vehicle
30.	Bangjunglemla –do-	-do-
31.	Rongsenla –do-	Acctts. Section
32.	Meyitula -do-	Establishment
33.	Amongla, L.D.A.	-do-
34.	Teresa, -do-	-do-
35.	Wungnyei Konyak -do-	-do-
39.	Mhonbemo Humtsoe, Photographic Officer	1. Matter relating to photographic equipments and documentation. 2. Maintenance and management of departmental Computer sets and accessories. 3. To look after DGM Portal, Website and

		E.mails. 4. Maintenance of Computer Lab. 5. Any other works as may be assigned from time to time.
37.	Nongothung Mining Asstt	Mining Section
39.	Benjongtoshi JE	- do -
40.	Surhongoyi Kheso JE	- do -
41.	T. Murimong –Do_	- do -
42.	Chabangshi Ao JE	- do -
43.	N.Wazamo Lotha –Do-	- do -
44.	T. Panger Ao –Do-	- do -
45.	Tsumomo Lotha –Do-	- do -
46.	Sentiba Sangtam –Do-	- do -
47.	L.Mopen Konyak –Do-	- do -
48.	Alemtoshi Ao –Do-	- do -
49.	Tongtimongko Chang –Do-	- do -
50.	Basu Tikker –Do-	- do -
51.	Thaviko Sema	- do -
52.	Hezheto Sema	- do -
53.	Nchamo Lotha	- do -
54.	Yukaba Sangtam	- do -
55.	Dhani Ram Mech	- do -
56.	Izheto Sema	- do -
57.	Chabito Angami drilling Asstt. Gr- II	- do -
58.	Pukhato Sema –do-	- do -
59.	Ganesh Mech –Do-	- do -
60.	Kiumula Yimchungr –Do-	- do -
61.	Kihovi Sema –Do-	- do -
62.	Napenmongba –Do-	- do -
63.	Basu. –do-	- do -
64.	Damey Mech –Do-	- do -
65.	Thejamo Lotha –Do-	- do -
66.	Purnungsang –Do-	- do -
67.	Dachu Pochury –Do-	- do -
68.	K. Shikato Sema –Do-	- do -
69.	R. Wati Ao –Do-	- do -
71.	I.Temsu Imsong (c) –Do-	- do -
72.	Khevito Sema (C) –Do-	- do -
73.	Kughato achumi (C)	- do -
74.	Chuba Chang –Do-	- do -
75.	Myingthungo, M/Helper.	- do -
76.	Putuangba Foreman	- do -
77.	Repachujang Ao –Do-	-do-
78.	Imkonglemba Ao –Do-	- do -
79.	Metsuo Chakhesang –Do-	- do -
80.	Lipitong Sangtam –Do_	- do -
81.	Chabanungsang –Do-	- do -
82.	Pangjungangnen –do-	- do -
83.	Nuchung Yimchunger Carpenter Gr-II	- do -

84.	Alemmongba (C) –Do-	- do -
85.	Putunungsang Compressor Driver	- do -
86.	M.Alem Jamir Electrician	- do -
87.	Ranjit, Electrician.	- do -
88.	Lepdensangba Ao Welder	- do -
89.	Imkongnungsang –Do-	-do-
90.	Temsuwati –Do-	- do -
91.	Nengulie Chakesang –Do-	- do -
92.	S.C.Das Surveyor Gr-I	- do -
93.	Tsempemo –do-	- do -
94.	Wekhrote –Do -	- do -
95.	Tsetzutsu Surveyor Gr-III	- do -
96.	Tsademmo –Do-	- do -
97.	Bendangjungshi Sangtam Draftsman Gr-I	- do -
98.	I .Ayangla –Do-	- do -
99.	Anthony Section Cutter Gr-II	- do -
100.	Wobenthung Section Cutter Gr-III	- do -
101.	Dziesetsellie Angami J.T.A	Chemical section
102.	Temjen Jamir –Do-	- do -
103.	Yolanda, S/K	- do -
104.	Thuveyi Swuro Lab. Asstt	- do -
105.	C.Alem Ao-Do-	- do -
106.	N.Alem Phom –Do-	
107.	Lalilong Pharmacist	
108.	Alemmongba Carpenter GrII	
109.	Ranjit Mech Electrician	
110.	Temsumongba Draftsman	
111.	Lipokmeren Carpenter Gr-II	
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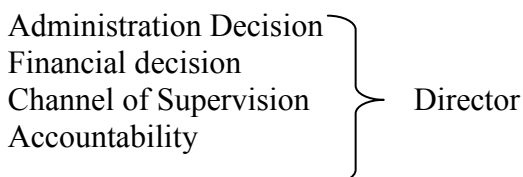
LIST OF DEPARTMENTAL VEHICLES :

Sl. No.	Vehicle Reg. No.	Type of Vehicle	Name of the Driver	Name of the Officers attached.
1	NL-10/8957	Innova	Betso Kenye	S.K. Kenye, Director
2	NL-10/8959	Bolero	Benjamin	E.Kikon, Addl. Director
3	NL-10/7511	Bolero	Ketisa Rengma	Wanthang, Addl. Director (2)
4	NL-10/5824	Bolero	Tiasunup	A. Temjentoshi, Joint Director (G)
5	NL-10/6445	Bolero SLX	Imliwati	R.Nakro,, Joint Director (M)
6	NL-10/6647	Gypsy	Chumbenthung	K.A.Lotha, Joint Director (G)
7	NL-10/8859	Gypsy	Toshiyanger	I.Apok, Joint Director (C)
8	NL-10/9213	Bolero	Nokzenkaba	L.Panger ,Joint Director (G)
9	NL-10/6452	Bolero Invader	James Lotha	C.M. Patton, Joint Director (D)
10	NL-10/7636	Gypsy	Eshu Konyak	Dr. Chisoi, Geologist
11	NL-10/7025	Gypsy	Imnatoshi	N.K.Achumi, Drilling Engineer
12	NL-10/7026	Gypsy	Salevi Angami	T.Mar Imchen, Geologist
13	NL-10/6455	Bolero Invader	Yantsuse Sangtam	Tsuknung jamir, Mining Engineer
14	NL-10/4716	Gypsy	Rahul Mech	Chirhotho, Drilling Engineer
15	NL-10/4715	Gypsy	Aomeren	S.Manen, Geologist
16	NL-10/6446	Gypsy	Thungchamo	Y.R.L. Patton, Geologist
17	NL-10/0319	Gypsy	Osangba Sangtam	S. Nitovi Chishi, Geologist
18	NL-10/3465	Gypsy	R.Mhathung	Vikiye Sema, Mining Engineer
19	NL-10/5179	Gypsy	Rhonthungo	L.S.Ngully, Geologist
20	NL-10/0445	Gypsy	Bendangmongba	Martsungba, Geologist
21	NL-10/4222	Gypsy	Belhiho Mech	Posatho, Drilling Engineer
22	NL-10/0343	Gypsy	W.Pulie	Kelhusesi, A.D.Engineer
23	NL-10/4644	Gypsy	Nixuto	Katiwaba, Asst. Geologist
24	NL-10/1712	Gypsy	Imtisashi	Marpokba, Asst. Geologist
25	NL-10/7637	Gypsy	Pieyohuto	Kereisiezo, Asst.M/Engineer
26	NL-10/6451	Bolero Invader	Jasino Kemp	T.semy M/Engineer
27	NL-10/2865	Gypsy	Vincent Pichamo	H.Akavi Asst. D/Engineer
28	NL-10/0138	Gypsy	Abenthung Lotha	Toshiakum, Asst.D/Engineer
29	NL-10/2832	Gypsy	Bendang	T.Murry, Geologist
30	NL-10/1726	Gypsy	Myingthungo	P.Khozamo, Registrar
31	NL-10/2111	Jeep	Opvunimo	Tovito , Cashier
32	NL-10/6803	Scorpio	Aketo	VIP Duty
33	NL.10/2106	Jeep	Zeilhi Chakhesang	Homesul A.D.E
34	NL-10/1220	Mini Truck	Medemkaba	Pool
35	NL-10/0232	Truck	Watitemsu	Pool
36	NL-10/0233	Truck	Imtitemsu	Pool
37	NL-10/1795	Truck	Tipuhaba	Pool
38	NL-10/0284	Truck	Yapangmar	Pool
39	NL-10/0285	Truck	Kekhwangulu	Pool
40	NL-10/8484	Sumo Grande	Lanuyanger	Pool
41	NL-10/8489	Sumo Grande	Anthony Lotha	Pool
42	NL-10/8958	Bolero	Wapangtoshi	O.K.Temjen OSD (G&M)
43	NL-10/9223	Bolero	Shamlu	P.S.Minister (G&M)
44	NL-10/9207	Bolero		Bendang longchar Secy. (G&M)

3. THE PROCEDURE FOLLOWED IN DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY.

Sl. No	Activity	Level of Action	Time Frame
1.	Administration wing (General File)	Registrar—Jt.D-Addl-Director	It normally take 2-6 days
2	Geological wing (Technical Cell)	Addl.Director,-Director	
3	Drilling wing	Jt. Director (Drilling)-Director	
4	Mining wing	Jt. Director (Mining) - Director	
5	Chemical wing	Jt. Director (Chemical) - Director	
6	Accounts section	Addl.Director (Geology) - Director	
7	Civil wing, Library, Survey	Addl.Director - Director	

Besides other details may also be given.



What are the arrangements to communicate the decisions to the public?

With whom/authority the final decision lies? - Director

4. THE NORMS SET FOR DISCHARGE OF FUNCTIONS.

Sl. No	Activity	Time Frame/Norms	Remarks
1.	Administrative	Since Geology and Mining is Field oriented dept., Field Season consist of 6 (six) months. During this period the officers will carry out Field activities and in the off season the officer will prepare the report.	
2.	Geological field report		
	1. Groundwater		
	2. Geotechnical investigation		
	3. Survey		
	4. Drawing		
	5. Mapping		
3	Drilling		
4	Mining		

5. THE RULES, REGULATION, INSTRUCTION, MANUALS AND RECORDS HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTION.

Sl. No.	Name of the Acts, Rules, regulations, Manual, Records, etc	Type of document	Brief gist of the document	From where one can get a copy (Name/Phone No/fax/e-mail/ address etc)	Fee charged by the deptt. for a copy of rules, regulation, instruction, manual & Records,(if any) or the price in case of priced publication.
1.	The Nagaland (ownership & transfer of land & its resources Act. 1990	Regulation		(Mining Section) DGM, Dimapur	Minimum Rs 50/-
2.	Nagaland Coal Policy 2006.				
3	Nagaland Coal Rules, 2006				
4	Minor Mineral Concession Rules 2006				

6. A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY ITS OR UNDER ITS CONTROL.

Use the format given below to give the information about the official documents.

Sl. No	Name / nature/ Category of the document	Name of the documents& its introduction in one line	Procedure to obtain the document	Held by/ under control of
1	Administrative Report		Serial 1 can be obtain free of cost whereas others through application.	Director
2	Geological Report			
3	Mining Report (Mining Plan)			
4	Annual Plan			

7. THE PARTICULARS OF ANY ARRANGEMENT THAT EXIST FOR CONSOLIDATION WITH OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION.

Sl No.	Subject/ Type	Is there a provision to ensure public participation (Yes/ No)	Arrangement for seeking public participation
	Not implemented	Nil	Nil

8. A Statement of boards, Council, committees and other bodies constituted as its parts or the purpose of its advice, and as to whether meetings of those boards, council, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

8.1. PUBLIC AWARENESS COMMITTEE: This Committee was set up for Public Awareness Campaign with the landowners, village councils, NGO’s etc. in the State for Oil developments in the State.

1. Structure and Member Composition = 9 (nine) members headed by Additional Director.
2. Head of the body= Headed by Additional Director.
3. Frequency of meetings= Depends on the situation.
4. Whether meetings open to public?= Not in the departmental Committee sitting, but all public are welcome when it is conducted in the Public platforms.
5. Whether minutes accessible to public= Yes.

8.2. MEDICAL SCREENING COMMITTEE: This Committee was constituted to check rampant irregularities in many government departments.

1. Structure and Member Composition= 5 (five) members.
2. Head of the body = Headed by Additional Director.
3. Frequency of meetings = Quarterly
4. Whether meetings open to public? = Not in the departmental Committee sitting except the applicant.
5. Whether minutes accessible to public= Yes.

8. A DIRECTORY OF ITS OFFICERS AND EMPLOYEES.

Sl No	Name	Educational qualification	Dt. of Birth	Dt.of joining into service	Off. No.	Address
1.	S.K.Kenye Director	M.SC.(Geology)	08-08-1957	20-08-1981	232715	DGM Dimapur
2.	E.Kikon. Addl. Director	-do-	01-03-1959	20-08-1981	-do-	-do-
3.	Wanthang. Addl. Director (2)	Msc.Geology	10-12-1959	01-05-1984		
4.	R. Nakhro Jt. Director (M)	B.E.(Mining)	12-12-1963	21-12-1985	-do-	-do-
5.	I. Apok Jt. Director (C)	Msc.(Agri,Chem& Soil sci.).	04-07-1961	18-10-1988		-do-
6.	C.M.Patton. Jt. Director (D)	B.E.(Mining)	12-12-1960	30-04-1988	-do-	-do-
7.	K.Arhom -do-	-do-	14-07-1960	17-08-1984		-do-
8.	Temjentoshi -do-	-do-	01-03-1957	24-05-1985		-do-
9.	L.Panger Yanden -do-	-do-	01-03-1960	14-02-1984		-do-
10.	Dr. Chisoi. Geologist	Geologist	01-03-1955	10-04-1984		-do-
11.	Thechano. Geologist	-do-	14-11-1962	10-08-1983		-do-
12.	T.Mar Imchen. -do-	-do-	01-03-1960	18-06-1986		-do-
13.	Y.R.L. Patton -do-	-do-	13-10-1961	08-08-1984		-do-
14.	L.S.Ngully -do-	-do-	19-06-1961	26-09-1985		-do-
15.	Thepfuzeho Khatsu -do-	-do-	10-10-1960	04-06-1987		-do-
16.	S.Manen. -do-	-do-	02-02-1963	18-04-1986		-do-
17.	S.Nitovi Chishi. -do-	-do-	01-03-1961	18-06-1986		-do-
18.	Abenthung -do-	-do-	16-03-1962	09-06-1988		-do-
19.	Martsungba -do-	-do-	01-03-1961	03-09-1986		-do-
20.	Tiakala Jamir. Chemist	Bsc.(Chem.)	10-01-1962	04-07-1987		-do-
21.	Khehiya Rengma. AsttGeologist.	Msc Geology	21-03-1966	05-03-1991		-do-
22.	N.Longrikhaba. -do-	-do-	20-06-1963	07-03-1989		-do-
23.	Kenyelo Rengma. -do-	-do-	22-11-1965	10-03-1993		-do-
24.	Kheto Zhimomi -do-	-do-	06-11-1961	22-03-1993		-do-
25.	Katiwaba. -do-	-do-	30-03-1960	26-06-1987		-do-
26.	L.Marpokba. -do-	-do-	01-05-1964	09-05-1989		-do-
27.	A.Jungshi Jamir. -do-	-do-	01-03-1960	19-05-1989		-do-
28.	Newmai Asingbou -do-	-do-	10-09-1967	21-11-1994		-do-
29.	Hilto Z.Swu. -do-	-do-	02-02-1976	20-02-2000		-do-
30.	Zakhieselie. -do-	-do-	10-03-1965	06-11-1995		-do-
31.	Tokheli Phucho. -do-	-do-	10-02-1970	25-06-1997		-do-
32.	Kekhriezavi. -do-	-do-	14-02-1968	27-05-1997		-do-
33.	David Lhoupenyi. -do-	-do-	28-11-1978	20-04-2006		-do-
34.	Imlinungla Walling -do-	-do-	01-01-1983	01-10-2007		-do-
35.	Myingthungo. -do-	-do-	07-07-1977	01-10-2007		-do-
36.	Tsunknung Jamir M.E.	B.E. (Mining)	11-07-1964	01-09-1987		-do-
37.	N.K.Achumi D/E	Diploma in M/Eng.	08-03-1962	18-01-1984		-do-

38	Vikiye Sema. M/E	B.E.(Mining)	16-03-1962	01-11-1989		
39	Chirhotho Rasutho. D/E	Bsc.Eng.M.DCA.	04-10-1973	18-04-1998		
40	Tesinlo Semy. M/E	D/Mining Engg.	02-04-1966	17-07-1987		
41	S.Posatho D/E	Bsc.Engg.Mining	17-11-1971	03-07-1998		
42	Kereisiezio Sachu. A.M.E	B.E(Mining)	05-07-1971	01-03-2000		
43	Kelhousesi Angami. A.D.E.	Dip/Mining	01-02-1964	01-07-1989		
44	Toshiakum. A.D.E	B.E.(Mech).	01-12-1982	20-04-2006		
45	H.Akavi Ayeh. A.D.E.	3yrs.Dip/Mech.Eng	03-02-1968	13-10-1993		
46	H.Akumlong Sangtam.A.D.E	BE. (Mining)	10-07-1983	19-06-2009		
47	Nungoi Medeo	P.U.Sc.DipM/Eng.	01-08-1964	11-07-1986		
48	Saku Imtiwati. A.D.E.	Matriculate	16-11-1964	22-06-1995		
49	Sentitemsu. -do-	Dip.in Auto Engg.	03-11-1964	04-10-1985		
50	Homesul Kuotso -do-	B.E (Mech)	06-02-1975	31-08-2012		
51.	Mongtimayang. -do-	B.E. (Mech	24-07-1987	31-08-2012		
52	Biju Joseph. J/E	Diploma Civil	20-05-1966	01-04-1985		
53	E.Ponthungo Yanthan. -do-	B.E.	14-07-1982	01-04-2010		
54	Benjongtoshi -do-	Matriculate	01-12-1967	08-10-1993		
55	Daniel Thupita. -do-	B.E. (Mining)	16-09-1987	05-09-2011		
56	Talirenla T.Sangtam -do-	B.E. (Mech)	07-02-1988	31-08-2012		
57	Watilo	B.E(Mech)	11-02-1984	15-10-2013		
58	Shurhongyi Kheso -do-	CL-VIII	12-03-1968	07-10-1993		
59	Rongsentoshi J/E	CL-VIII	01-03-1956	09-06-1978		
60	N.Wozamo -do-	Cl-VII	01-10-1957	11-09-1979		
61	P.Khozamo Suptd.	B.Com.	20-08-1964	01-07-1979		
62	Alemla Sangtam Suptd.	Matriculate	01-03-1956	05-01-1982		
63	Tosono Keso J.A.O.	Matriculate	10-09-1964	12-10-1982		
64	Sany Liegise Suptd.	P.U.	01-11-1957	17-03-1979		
65	R. Zavi Hangsing. Suptd.	Matriculate	01-03-1954	01-08-1982		
66	Kainamtheu. Asstt. Suptd.	B.A.	12-01-1962	04-04-1983		
67	Elansao Asstt. Suptd.	B.A.	07-07-1959	13-06-1983		
68	Laikholam Asstt. Suptd.	Matriculate	01-03-1960	20-02-1985		
69	C.Pangertemjen. Asstt. Chemist.	Bsc. (Chem)	17-08-1967	07-05-1987		
70	C.Mhonbemo. -do-	P.U. Arts.	07-06-1961	01-07-1987		
71	Vikhozol -do-	Matriculate	10-08-1963	14-07-1983		
72	Robert Solo -do-	PU Sc.Dip/Civil Surver	01-07-1963	16-10-1985		
73	Imtimayang -do-	Matriculate	18-12-1962	15-10-1985		
74	Chubasashi -do-	PU Sc. Suevey in Tech.	01-03-1962	15-10-1985		
75	Cheweyi James. Librarian.	B.A.	16-02-1963	29-09-1981		
76	Thungbeni Typist. S/Grade.	Matriculate	12-10-1968	01-06-1990		
77	T.Merenla U.D.A.	B.A.	27-05-1966	11-09-1985		
78	Naomi Steno.-II	BA	08-04-1968	12-12-1991		
79	Gracy -do-	BA	29-06-1968	10-01-1992		
80	P.Asangla. U.D.A.	Under Matric	01-03-1959	28-02-1979		
81	Bendangnaro U.D.A.	BA II	16-06-1964	14-10-1988		
82	H.Tempong -do-	B.A.	12-08-1964	27-05-1988		
83	Purtemjen U.D.A.	B.A.	10-11-1970	04-03-1995		
84	Levono. L.D.A.	Under Matric	01-08-1961	08-03-1980		

85	Arenla Imti.	-do-	16-05-1960	01-09-1980		
86	Neihousano Typist-I	Matriculate	01-03-1963	01-04-1988		
87	Imkosangla Steno-III	PU	16-09-1966	01-04-1987		
88	Imyingthungo Driver-I	CI-X	01-09-1981	01-02-2010		
89	Bangjonglemla. Typist-II	CI-X	15-06-1968	04-08-1987		
90	Meyitula Typist -III	P.U.	12-12-1974	08-10-1993		
91	A.Rongsenla -do-	CI-X	11-04-1970	01-05-1993		
92	Akangba Sangtam S/K-III	CI-X	20-02-1960	09-08-1983		
93	M.Basuachang. S/K-III	CI-VII	01-03-1956	18-09-1978		
94	T.Panger D.A -I	CL VII	26.06.1958	11.09.1979		
95	L.Mopen. -do-	CL VI	21.02.1958	23.05.1980		
96	Tsumomo -do-	CL VIII	28.04.1955	20.05.1980		
97	Sentiba Sangtam -do-	CL VIII	05.05.1958	20.05.1980		
98	A.Alemtoshi -do-	CL VII	02.03.1958	18.01.1984		
99	Basu Tikher -do-	CI-VII	05-01-1957	03-01-1984		
100	Thavileho -do-	CI V	08-05-1955	03-01-1984		
101	Izheho Sema D.A.Gr-II.	CL VIII	14-01-1966	09-05-1988		
102	K.Pukhato -do-	CL VII	01-01-1963	09-05-1988		
103	Dhaniram Mech.	CI-VII	03-08-1988	10-05-1988		
104	Kihomong -do-	CL V	01-03-1954	16-01-1984		
105	Nchamo -do-	CL VII	04-02-1961	16-06-1984		
106	Yokaba -do-	CL VII	24-12-1966	18-06-1984		
107	Hezheto -do-	CL VIII	05-01-1961	18-06-1984		
108	Tongtimongko -do-	CL VI	02-03-1961	03-01-1984		
109	Purnungsang -do-	Matriculate	07-08-1972	08-10-1993		
110	Ganish Mech -do-	CL IX	04-03-1966	22-04-1988		
111	Kiumula -do-	CL VI	15-03-1962	05-05-1988		
112	Kihove Sema -do-	Matriculate	12-11-1974	01-08-2000		
113	Napebmongba -do-	CL VII	23-05-1966	21-04-1988		
114	Tochu Pochury -do-	CI-VI	10-11-1960	05-05-1899		
115	R. Wati -do-	CL-VII	16-07-1965	22-04-1988		
116	K.Shikato -do-	CL-VI	12-03-1966	21-04-1988		
117	D.Sietuo -do-	CL VI	01-03-1968	21-04-1988		
118	Lupuchu -do-	CL V	15-10-1968	11-05-1988		
119	Chaba Chang -do-	CI-VI	11-04-1965	09-05-1988		
120	Dhanjendra Mech -do-	CI-IX	04-12-1960	14-10-1988		
121	Among Zeliang -do-	CI-VII	15-05-1966	17-10-1988		
122	Hukato Sumi -do-	CI-X	06-06-1969	15-10-1988		
123	G.philip zeliang -do-	CI-IX	18-09-1965	14-10-1988		
124	Rohit Mech -do-	CI-VII	10-06-1967	14-10-1988		
125	Nungoyi Shijo -do-	CI-VIII	03-04-1964	15-10-1988		
126	Tongpangnungchet -do-	CI-X	03-03-1967	14-10-1988		
127	Tantsukieu -do-	CI-II	12-06-1964	05-05-1988		
128	L. Odin Phom -do-	CI-VIII	19-02-1970	15-10-1988		
129	Onenchungba -do-	CI-X	12-04-1965	21-04-1988		
130	Tentitula UDA	P.U	18-05-1962	01-08-1981		
131	Nungothung Kithan M/Asst	PU	01-12-1962	02-02-1987		
132	Imkonglemba Foreman	CI VIII	29-06-1957	03-09-1980		
133	Putuangba -do-	CL VIII	03-11-1963	17-09-1985		

134	Neingulie Welder	CL VIII	04-05-1963	10-11-1988		
135	Temsuwati –do-	Matriculate	23-12-1968	05-04-1988		
136	M.Alem Jamir, Elect	Matriculate	13-10-1963	13-11-1991		
137	Imtisashi Dri-I	CL-VI	27-11-1960	13-10-1980		
138	Opvunimo –do-	CL-X	09-07-1962	25-03-1983		
139	R.watitemsu –do-	CL VIII	25-04-1966	01-06-1984		
140	I. Bendang –do-	CL VIII	15-09-1965	01-04-1984		
141	Nokzenketba –do-	CL VIII	23-07-1963	16-09-1985		
142	Thupahuba –do-	CL VI	22-09-1967	06-06-1990		
143	Toshiyanger –do-	CL VII	05-05-1962	03-01-1989		
144	Imliwati –do-	Matriculate	07-05-1968	01-05-1991		
145	Thungjamo –do-	CL VII	12-06-1969	01-04-1993		
146	Chumbenthung Kikon–do-	CL VII	04-04-1969	01-02-1993		
147	Imtitemsu –do-	CL VIII	20-05-1971	07-10-1993		
148	Kilangsangba –do-	CI VIII	17-04-1969	14-10-1993		
149	Repachujang Mech I	CL V	04-02-1962	14-10-1988		
150	Motesou –do-	CL IX	15-11-1963	17-12-1982		
151	Lipitong –do-	CL VI	29-07-1963	14-02-1990		
152	I.Sentila Typist III	Undermatric	06-01-1957	08-09-1981		
153	Putunungsang Compressor Dri	Matriculate	19-10-1967	14-10-1988		
154	Nuchong Yim Carpenter	CL X	12-01-1970	01-06-1990		
155	Yapangmar T/Driver	CL VIII	01-05-1962	01-05-1991		
156	Temjenchila LDA	BA	25-05-1976	24-09-1997		
157	Temjenwaba DH-II	CL VIII	25-09-1966	04-05-1988		
158	I. Imsu Imsong –do-	B.Sc	10-10-1970	24-11-1985		
159	S.Konok Phom –do-	CL X	03-08-1988	20-04-1988		
160	Shikuto –do-	CL IX	01-08-1969	31-10-1988		
161	Impomeren –do-	CL VIII	01-03-1970	10-05-1988		
162	Chubanungsang MechII	CL VI	21-09-1964	01-10-1988		
163	Saliba –do-	CL VI	05-03-1966	15-10-1988		
164	T.nsemo Ngullie –do-	CL IX	12-08-1970	14-10-1988		
165	M.Longko –do-	CL VIII	13-04-1968	31-10-1988		
166	P.Haoshe Konyak –do-	CL IX	12-02-1973	16-09-1991		
167	Marnungsang –do-	CL IX	25-09-1973	22-07-1997		
168	Shilutenzuk Dri II	C-X	15-07-1970	01-03-1996		
169	S.C Das Surveyor	PU.Sc.Sr.Surveyor	04-03-1963	06-02-1981		
170	G.Lalilung phar	Matriculate	06-02-1965	29-01-1986		
171	Mhonbemo, Photographic Officer	BA/DISM/DCHNE	10-04-1974	01-06-1998		
172	Tinurepba JTA	CL X	12-03-1958	23-05-1978		
173	Dziesetselie –do-	CL X	10-05-1982	28-03-2003		
174	Bendangjungshi D/M	Matriculate	20-09-1959	12-10-1982		
175	Imkongnungsang Welder	CL X	15-02-1966	01-08-1987		
176	Hoshito H/Driver	CL IV	01-01-1959	26-06-1979		
177	N.Alemba Phom L/Asst.	CL X	13-10-1958	06-08-1987		
178	Theveyi –do-	CL X	05-04-1965	12-08-1987		
179	I.Ayangla D/M	CL VIII	19-03-1963	21-03-1989		
180	Zhelelhi Dri-I	CI-IX	26-03-1964	20-09-1986		
181	C.Alem Ao L/Asst	PU Sc	02-03-1973	08-11-1993		

182	Lemshichaba Surveyor	CI IV	31-12-1958	14-16-1979		
183	Keviha Thong Dri-I	CI-IX	01-21-1964	11-09-1985		
184	Tekanungsang –do-	CI-V	03-02-1989	01-04-1989		
185	Osangba –do-	CI-VI	04-03-1966	31-10-1988		
186	Salievi –do-	CI-VI	06-07-1969	21-10-1988		
187	Chabituo D/A II	CI-VIII	14-03-1962	09-05-1988		
188	Medenkaba Dri-I	C-IX	07-09-1966	18-07-1990		
189	Bandangmongba Dri-II	CI-X	07-08-1971	01-05-1993		
190	Thejamo D/A II	Matriculate	10-03-1964	07-04-1989		
191	Kekhwengulo T/Driver	CL VIII	01-01-1966	05-06-1990		
192	Neisolie Kenye Sur-II	CI-IX	06-09-1959	03-09-1980		
193	Tsezutsu Sur-II	CI-VI	30-08-1961	11-09-1079		
194	Zakielhouvinuo L/asst	CI X	03-08-1966	12-09-1985		
195	O.Changtong D/A II	CL VII	02-02-1960	14-10-1988		
196	Kevisazono L/Asst	CI X	02-02-1961	27-01-1986		
197	Khradil Kechu Sur-III	CI-X	22-11-1968	12-09-1991		
198	Tsenpimo Kikon	CI-X	03-09-1976	01-07-1995		
199	Rahul Mech D Gr-II	Matriculate	05-07-1974	26-03-1998		
200	Temjen jamir JTA	B.Sc	01-09-1974	29-10-2002		
201	Kesoneilie Steno-II	BA	02-09-1978	02-07-2003		
202	Ranjit Mech, Elec.	CL VIII	01-04-1975	18-05-2010		
203	Renbenthung Khuvung Welder	CI X	03-06-1987	18-07-2011		
204	Malio Ezung L/Asst.	B.Sc	13-08-1987	05-10-2012		
205	Tovito Sema LDA	B.Com	14-06-1979	20-04-2002		
206	Namlunzai Zeliang LDA	PU	09-12-1975	17-07-2004		
207	Akhrieno –do-	BA	23-09-1984	22-09-2005		
208	Temsumongba D/M	PU	21-02-1977	08-07-2005		
209	Nikavi S.Chishi LDA	BA	07-07-1981	01-03-2008		
210	Neisetsano –do-	PU	19-07-1978	21-08-2006		
211	Wungnyei Konyak –do-	Graduate	12-12-1986	01-04-2011		
212	P.Tsademo Sur-III	CL XII	04-03-1979	24-01-2011		
213	P.Khevito Zhimomi D/A II	CL X	12-11-1974	31-08-2000		
214	Kughato Achumi –do-	CI VIII	22-05-1978	28-03-2001		
215	Tovito N.Chishi S/K III	B.Com	13-02-1980	09-06-2006		
216	Amongla LDA	Graduate	20-12-1975	18-08-2011		
217	Teresa Patton –do-	Graduate	06-11-1986	18-08-2011		
218	Khriemelie –do-	Graduate	28-10-1985	19-08-2011		
219	Haisoyile –do-	CL X	10-07-1983	21-05-2012		
220	N.Renchamo –do-	Graduate	06-08-1983	21-05-2012		
221	Imtisosang Chang –do-	Graduate	03-08-1984	03-05-2012		
222	Anthony Thong S/C	CL XII	26-02-1983	21-01-2010		
223	Yolanda S/K III	CI-XII	06-04-1982	21-01-2011		
224	Alemmongba Carpenter	Matriculate	08-11-1972	02-07-1998		
225	Lipokmeren –do-	CI-X	02-11-1976	08-07-2005		
226	Jesino Kemp Dri-II	CI-VIII	25-03-1975	01-08-2000		
227	Lipongchem Sangtam –do-	CL VIII	16-03-1978	07-07-2003		
228	Wapangtoshi –do-	CL VIII	08-12-1982	18-01-2005		
229	H.Pukhato Sumi –do-	CL VII	01-01-1963	09-05-1988		
230	Nixuto sumi –do-	CL VIII	16-07-1976	02-02-2005		

231	Kilangnungsang –do-	CL IX	01-12-1978	27-02-2006		
232	N.Eshu konyak –do-	CL VIII	17-06-1982	03-05-2006		
233	C. Yangtsase –do-	CL IX	17-05-1978	07-10-2003		
234	Ketisa Apon –do-	CI VIII	10-10-1978	09-06-2006		
235	Tiasunep –do-	CL IX	19-08-1984	22-02-2007		
236	H.Aketo Swu –do-	CL VII	14-08-1984	01-06-2007		
237	Imnatoshi –do-	CL X	07-07-1981	18-02-2008		
238	Rhonthungo Tungoe –do-	CL X	15-03-1975	02-06-2008		
239	Behilo Magh –do-	CL X	12-05-1980	13-02-2008		
240	T.Anthony Lotha –do-	CI VII	01-10-1981	11-06-2009		
241	Lanuyanger –do-	CL X	14-01-1988	24-01-2011		
242	W.Benjamin –do-	CL IX	30-08-1987	30-05-2008		
243	James Lotha –do-	CL VII	03-06-1984	21-01-2011		
244	Shamlu konyak –do-	CL X	02-05-1990	28-01-2011		
245	W.Pulie –do-	CL V	26-02-1979	27-02-2007		
246	Abenthung Lotha –do-	CI X	22-10-1989	19-07-2011		
247	Pievolhoutuo khezhie –do-	CI X	21-10-1985	01-04-2012		
248	Bipenthung Kithan LDA	Graduate	17-09-1982	03-10-2012		
249	Niboli K.Chishi –do-	Graduate	25-02-1983	18-01-2013		
250	R.Ekonthung Tungoe –do-	Graduate	21-04-1982	21-01-2013		
251	T. sentizungla Aier –do-	Graduate	23-10-1983	22-01-2013		
252	Wobenthung Kikon S/Cutter	PU	06-06-1984	13-02-2013		
253	R. Mhathung Lotha Dri-II	CL IX	02-02-1980	11-02-2013		
254	Betso Kenye –do-	CL X	25-06-1991	26-12-2013		
255	Vicent Pichamo-do-	CI-X	20-10-1987	24-01-2011		
256	Tekaniken Handy Man	CL VII	01-08-1959	27-06-1979		
257	Yanthong Tikhie Chowkidar	CI IV	01-03-1958	06-10-1978		
258	Tsalimong Sangtam –do-	CI-III	01-03-1973	28-06-1983		
259	Tali Walling Chain Man	CI-X	14-08-1966	07-02-1087		
260	C.Apekhamba. Rigman.	CI-X	08-09-1975	18-17-1991		
261	Latongwati. –do-	CL-VIII	27-10-1969	13-09-1991		
262	E.Mopa. –do-	CI-X	01-08-1966	16-09-1991		
263	Lhokishe Sema. –do-	CL-X	14-04-1971	13-09-1991		
264	Aoshi Chang. –do-	CL-X	12-02-1973	12-09-1991		
265	Zheshito Sumi -do-	CI-IX	15-06-1970	12-09-1891		
266	Mukuto -do-	CL-X	31-12-1963	16-09-1991		
267	R.Taliwangbou –do-	CI-XII	12-08-1966	16-09-1991		
268	Khronchithung –do-	CI-VI	08-05-1965	16-09-1991		
269	Phonglam -do-	CL-VII	01-12-1970	18-07-1991		
270	Imtisangba -do-	CI-X	18-03-1973	03-11-1993		
271	T.Lanu Rigman.	CI-X	02-03-1967	07-10-1993		
272	Supongwati –do-	CI-X	16-05-1969	24-11-1995		
273	N.Ngapang Konyak H/Man	CL VIII	08-06-1970	19-04-1995		
274	Mhonbemo Chowkidar	CI-X	01-09-1972	02-09-1991		
275	S.Manen Rigman	CL-X	10-05-1972	07-10-1996		
276	Limathung Chowkidar	CI-IX	07-08-1970	01-06-1996		
277	V.Shikato M/Helper	CL VII	10-10-1977	22-06-1998		
278	Neisolie Rengma. O/Peon	CI-X	01-03-1957	13-09-1979		
279	Tarachu -do-	CI-II	20-09-1959	11-09-1979		

280	Litu Pochury, Chowkidar	CI-III	08-11-1956	25-09-1979		
281	John Marak, -do-	CI-V	15-11-1960	01-10-1981		
282	Kochu, Pochury -do-	CI-VI	01-01-1963	16-11-1981		
283	Ayamo, Duftry.	CI-IX	04-05-1968	06-08-1993		
284	Peter Sangtam, Chowkidar.	CI-VII	04-04-1960	25-10-1985		
285	Simpukiu. -do-	Primary	10-03-1962	23-01-1984		
286	Latanthung O/Peon	CIVI	06-07-1974	26-08-1992		
287	Chubainba -do-	CI-X	04-06-1970	01-09-1993		
288	R.Makhimzo Chowkidar	CI-IV	03-06-1964	26-05-1994		
289	Keke Yim. O/Peon.	CI-II	05-07-1965	01-03-1993		
290	Imimatong -do-	Matriculate	05-09-1967	01-08-1994		
291	Imzulula -do-	Matriculate	10-03-1969	24-07-1997		
292	Yibemo. T/Bearer	CL VII	02-01-1959	25-05-1978		
293	Hangkimong. -do-	CL VII	14-10-1973	21-05-1991		
294	K.Pheno. -do-	CL X	06-03-1972	11-11-1991		
295	Sapra. Chowkidar.	CI-VI	02-03-1962	07-03-1989		
296	Warnesh Sangma. T/Bearer	CL IV	03-04-1964	29-07-1988		
297	I. Sungte -do-	CL X	15-05-1975	15-03-1994		
298	Kiutsemong -do-	CL IV	23-08-1973	24-07-1998		
299	Diezielhoulie. H/Man	CL VIII	10-05-1992	18-05-2010		
300	Mayangnokcha. M/Helper	CL X	13-08-1980	27-07-2004		
301	L.Wobenthung. -do-	BA	28-01-1975	05-01-2003		
302	Ahoto K.Chishi. -do-	CI X	05-12-1980	27-07-2004		
303	H.bokato Chishi -do-	CL X	20-08-1983	04-12-2002		
304	A.Dolong. Rigman	CL VIII	10-08-1978	01-10-2003		
305	L.Longchi. -do-	CL VII	22-12-1982	09-06-2006		
306	Longnagai. -do-	CL IX	18-09-1981	08-01-2007		
307	N.Nyamo Jami. -do-	CL VIII	31-03-1981	08-06-2006		
308	Ruopfuvizo. -do-	CL X	15-06-1984	26-06-2006		
309	Jekuto Sumi. -do-	CL IX	02-02-1983	13-02-2008		
310	Myingthungo Lotha M/Helper	CL VII	01-09-1989	01-08-2010		
311	T.Arepyangba. H/Man	CL X	26-06-1978	09-08-2007		
312	Mhonthung. Rigman	CI-IV	27-11-1988	05-04-2010		
313	W.Jendemo Kithan. -do-	CL X	18-02-1990	24-08-2007		
314	L.Lewong. Yim. H/Man.	CL VII	12-04-1989	30-11-2010		
315	Chanchiotungoe, Rigman	CI IV	14-03-1993	08-03-2011		
316	Dominic. -do-	CI-VII	11-03-1983	07-03-2011		
317	James Patton -do-	CI IX	15-07-1988	14-03-2008		
318	H.James. Patton. M/Helper	CL X	05-04-1987	06-12-2010		
319	P.Longzei Phom. Rigman.	CL VIII	23-08-1986	08-01-2007		
320	K.Woremo Odyuo. Rigman.	CL VII	10-12-1985	05-03-2011		
321	Vikrulie Kaco. -do-	CL X	15-01-1980	27-02-2007		
322	Peteneizo Angami. Rigman.	CI X	30-05-1990	05-03-2011		
323	Khutopu Sumi. -do-	CL X	17-11-1987	31-08-2007		
324	Mhonyamo. -do-	CL IX	10-01-1979	08-03-2011		
325	Benthungo Tungoe. -do-	CL X	24-02-1987	18-04-2012		
326	Soren Lotha. -do-	CL X	12-09-1982	14-10-2011		
327	R.Chikum Yim. -do-	CL X	17-04-1977	14-10-2011		
328	Nzamo Ngullie. -do-	CL X	05-06-1981	19-08-2011		

329	Chumbenthung Patton. H/Man	CL X	15-04-1982	01-03-2012		
330	Phyabemo Odyuo. Rigman	CL IX	30-06-1993	30-11-2012		
331	Phyobemo S.Shitri. -do-	CL X	11-06-1976	27-11-2012		
332	T.Mankhah Konya. -do-	CL X	08-05-1981	13-07-2011		
333	K.Yihoto Achumi. M/Helper.	CL VIII	15-03-1981	05-02-2013		
334	Kweranglong. Chowkidar	CL V	15-10-1980	07-03-2005		
335	N.Lidemo. -do-	CL VII	30-11-1966	25-08-1998		
336	Khekivi Sumi. O/Peon	CL VIII	10-06-1987	12-06-2006		
337	I.Hetoka Zhimo. Chowkidar	CL IX	01-12-1986	08-03-2005		
338	Y.Akokla. Lab/Att.	CL X	12-05-1968	01-03-1997		
339	Tsisna Mech. O/Peon	CL VIII	05-05-1982	25-02-2005		
340	R.Taliyanger. -do-	Matriculate	16-04-1972	01-11-1999		
341	H.Ruth. Chishi. Lab/Att.	CL X	28-03-1975	24-03-2005		
342	Wekхроpe. S/Helper	CL X	10-09-2003	15-10-2003		
343	Micheal Lotha. Chowkidar	CL IX	12-12-1975	20-03-1999		
344	Aron Pochury. T/Bearer	CL X	31-07-1987	09-07-2008		
345	Thomas Tungoe. O/Peon	CL X	01-04-1979	14-04-2008		
346	R.Rolland Jungoi. S/Att.	CL X	07-11-1984	30-11-2010		
347	Renpenthung Lotha. -do-	CL X	07-11-1984	02-12-2010		
348	Khili. Achumi. O/Peon.	CL VIII	10-06-1987	12-06-2006		
349	N.Alao Phom. Chowkidar.	CL X	20-05-1980	23-10-2007		
350	Y.Chumbemo Patton.S/Helper	CL X	01-12-1975	30-11-2010		
351	Wekhrote Mero. T/Bearer	CL X	14-03-1988	19-08-2011		
352	Yimtizungba. O/Peon	CL X	04-07-1992	14-09-2011		
353	Echaongthung. O/Peon.	CL X	06-12-1983	03-02-2012		
354	M.Zuchabeni Jungio. O/Peon	CL X	09-07-1979	24-02-2012		
355	Pithungo KithanS/Helper	CL X	03-01-1981	18-07-2011		
356	C.Chenithango Jugio. Rigman	CL IX	15-08-1978	19-08-2010		
357	Thungdemo E.Patton. M/Helper	PU	02-09-1986	30-11-2010		
358	Atoni Wotsa. L.Att.	CL X	22-03-1976	30-11-2010		
359	Ngutovi K.Chishi. Rigman.	M.Sc	15-02-1980	27-11-2012		
360	Chumben Kikon -do-	CL VIII	18-06-1987	26-11-2012		
361	S. Kahito chishi M/Helper	PU	18-12-1984	18-02-2013		
362	Ngukali Shequ S/Attendant	Graduate	21-05-1988	06-03-2013		
363	K. Jacinta Kikon -do-	Graduate	05-11-1991	07-03-2013		

9. THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS.

SI No.	Name & Designation	Monthly Basic pay as on March'2013	Grade pay	Monthly Gross Pay
1.	S.K.Kenye-Director	41,710	8900	90,071/-
2.	E.Kikon.- Addl. Director	37,540	8700	81,768/-
3.	Wanhang. - Addl. Director	36,090	8700	85,692/-
4.	R. Nakhro -Jt. Director (M)	32330	7600	75,172/-
5.	I. Apok- Jt. Director (C)	28990	7600	68,292/-
6.	C.M.Patton. -Jt. Director (D)	27,890	7600	59,743/-
7.	K.Arhom -do-	34,610	7600	75,691/-
8.	Temjentoshi -do-	34,000	7600	73,892/-
9.	L.Panger Yanden -do-	31,930	7600	74,447/-
10.	Dr. Chisoi. - do-	31,250	7600	73,812/-
11.	Tsunknung Jamir- M.E.	29,300	6600	67,112/-
12.	Thechano, - Geologist	29,300	6600	61,912/-
13.	T.Mar Imchen. -do-	28,580	6600	67,472/-
14.	Y.R.L. Patton -do-	28,580	6600	61,954/-
15.	L.S.Ngully -do-	28,580	6600	65,472/-
16.	Thepfuzeho Khatsu -do-	27,860	6600	66,032/-
17.	S.Manen. -do-	27,860	6600	61,586/-
18.	S.Nitovi Chishi. -do-	27,860	6600	66,032/-
19.	Abenthung -do-	27,860	6600	61,386/-
20.	Martsungba -do-	27,140	6600	60,218/-
21.	Tiakala Jamir.- Chemist	23,470	6600	57,252/-
22.	Khekiya Rengma.- Astt Geologist.	26,730	5700	59,972/-
23.	N.Longrikhaba. -do-	26,730	5700	59,972/-
24.	Kenyelo Rengma. -do-	26,120	5700	58,752/-
25.	Kheto Zhimomi -do-	26,120	5700	58,752/-
26.	Katiwaba. -do-	26,730	5700	60,972/-
27.	L.Marpokba. -do-	26,180	5400	60,547/-
28.	A.Jungshi Jamir. -do-	26,180	5400	55,272/-
29.	Newmai Asingbou -do-	25,610	5700	53,601/-
30.	Hilto Z.Swu. -do-	20,320	5400	47,552/-
31.	Zakhieselie. -do-	22,520	5400	52,952/-
32.	Tokheli Phucho. -do-	21,290	5400	44,823/-
33.	Kekhriezavi. -do-	20,680	5400	45,664/-
34.	David Lhoupenyi. -do-	20,060	5400	45,532/-
35.	Imlinungla Walling -do-	19,680	5400	47,272/-
36.	Myingthungo. -do-	19,680	5400	47,272/-
37.	N.K.Achumi- D/E	27,860	6600	60,786/-
38.	Vikiye Sema. - M/E	27,860	6600	66,232/-

39	Chirotho Rautho.- D/E	25,700	6600	54,912/-
40	Tesinlo Semy. -M/E	24,960	5400	58,032/-
41	S.Posatho -D/E	25,319	6600	56,891/-
42	Kereisiezo Sachu.- A.M.E	21,280	5400	50,622/-
43	Kelhousesi Agnami.- A.D.E.	20,680	6600	51,822/-
44	Toshiakum.- A.D.E	20,060	5400	44,636/-
45	H.Akavi Aych.- A.D.E.	19,680	5400	43,914/-
46	H.Akumlong Sangtam-.A.D.E	18,240	5400	40,542/-
47	Nungoi Medeo -do-	19,410	5400	44,491/-
48	Saku Imtiwati -do-	19,410	5400	44,451/-
49	Sentitemsu -do-	18,870	5400	46,652/-
50	Homesul Kuotso -do-	16,230	5400	43,535/-
51.	Mongtimayang. -do-	16,230	5400	39,372/-
52	Biju Joseph. - J/E	15,380	4400	35,034/-
53	Er.Ponthungo Yanthan. -do-	13,120	4400	33,192/-
54	Benjongtoshi -do-	15,000	4400	36,952/-
55	Daniel Thupita. -do-	12,110	4400	30,172/-
56	Shurhongyi Kheso -do-	15,000	4400	34,212/-
57	Watilo Kez -do-	11,630	4400	29,212/-
58	Talirenla T.Sangtam -do-	11,630	4400	29,212/-
59	N.Wozamo -do-	11,870	2600	27,592/-
60	T. Panger -do-	11,870	2600	27,617/-
61	L. Mopen -do-	11,870	2600	27,617/-
62	Tsumomo -do-	11,870	2600	27,592/-
63	Sentiba Sangtam -do-	11,870	2600	27,592/-
64	P.Khozamo- Registrar	17,550	5700	46,612/-
65	Alemla Sangtam -Suptd.	16,880	5400	43,172/-
66	Tosono Kiso- J.A.O.	17,280	4600	41,912/-
67	Sany Liegise- Suptd.	16,880	5400	41,844/-
68	R. Zavi Hangsing-. Suptd.	14,280	4400	37,472/-
69	L. Lemainla -Acct. officer	20,190	5400	49,332/-
70	Kainamtheu. Suptd	15,600	5400	39,112/-
71	Elansao- Asstt. Suptd.	22,590	4400	36,172/-
72	Laikholam -Asstt. Suptd.	14,090	4400	34,132/-
73	Tentitula - do-	13,000	4400	31,982/-
74	T. Merenla -do-	13,000	4400	29,952/-
75	C.Pangertemjen-. Asstt. Chemist.	22,520	5400	53,452/-
76	C.Mhonbemo. -J.E	19,390	5400	44,453/-
77	Vikhozol -do-	19,390	5400	47,732/-
78	Robert Solo -do-	18,950	5400	46,852/-
79	Imtimayang -do-	18,240	5400	41,061/-
80	Chubasashi -do-	18,950	5400	43,617/-
81	Cheweyi James.- Librarian.	20,170	4600	43,415/-
82	Thungbeni- Typist. S/Grade.	19,480	5400	41,644/-
83	Naomi -Steno.-II	14,560	4200	34,692/-
84	Gracy -do-	14,470	4200	27,512/-
85	P. Asangla -Asst Suptd.	13,080	2800	29,554/-
86	Bendangnaro- U.D.A.	13,300	3400	31,602/-
87	H.Tempong -do-	13,300	3400	29,302/-

88	Purtemjen - U.D.A.	9060	2800	22,392/-
89	Levono- L.D.A.	12,790	2800	27,693/-
90	Arenla Imti-U.D.A	12,240	2800	28,782/-
91	Neihousano- Typist-I	11,180	2800	24,134/-
92	Imkosangla- Steno-III	14,860	2800	33,492/-
93	Imyingthungo- Driver-I	11,580	2600	27,032/-
94	Bangjonglemla- Typist-II	10,610	2000	23,392/-
95	Meyitula -Typist -III	7520	1900	16,012/-
96	A.Rongsenla -do-	7520	1900	17,012/-
97	Akangba Sangtam- S/K-III	8990	1900	20,063/-
98	A.Alemtoshi -do-	11,040	2600	24,018/-
99	Basu Tikher -do-	11,040	2600	25,952/-
100	Thavileho -do-	11,040	2600	25,952/-
101	Izheho Sema- D.A.-II.	11,740	2800	25,498/-
102	K.Pukhato -do-	11,740	2800	27,752/-
103	Dhaniram Mech-do-	11,740	2800	27,752/-
104	Kihomong -do-	11,040	2600	27,452/-
105	Nchamo -do-	11,040	2600	25,952/-
106	Yokaba -do-	11,040	2600	25,952/-
107	Hezheto -do-	11,040	2600	25,977/-
108	Tongtimongko -do-	11,040	2600	25,977/-
109	Purnungsang -do-	10,370	2600	24,612/-
110	Ganish Mech -do-	10,620	2000	23,912/-
111	Kiumula -do-	10,620	2000	23,912/-
112	Kihove Sema -do-	10,620	2000	23,912/-
113	Napebmongba -do-	10,620	2000	23,912/-
114	Tochu pochury -do-	9880	2000	22,432/-
115	R. Wati -do-	9700	2000	22,072/-
116	K.Shikato -do-	9700	2000	22,072/-
117	D.Sietuo -do-	9350	1900	21,172/-
118	Lupuchu -do-	9350	1900	22,672/-
119	Chaba chang -do-	9350	1900	21,172/-
120	Dhanjendra Mech -do-	9320	1900	21,112/-
121	Among zeilang -do-	9320	1900	21,112/-
122	Hukato Sumi -do-	9320	1900	21,112/-
123	Rohit Mech -do-	9320	1900	21,112/-
124	Nungoyi Shijo -do-	9320	1900	21,112/-
125	Tongpangnungchet -do-	9320	1900	22,612/-
126	Tantsukieu -do-	9180	1900	22,332/-
127	L. Odin Phom -do-	9160	1900	20,792/-
128	Onenchungba -do-	9000	1900	20,472/-
129	Nungothung Kithan -M/Asst	17,320	4200	41,212/-
130	Imkonglemba -Foreman	12,090	2800	28,452/-
131	Putuangba -do-	10,750	2800	25,802/-
132	Neingulie -Welder	14,840	2800	33,452/-
133	Temsuwati -do-	14,540	2800	32,852/-
134	M.Alem jamir- Electrician	13,250	2600	27,987/-
135	Imtisashi -Driver-I	13,530	2600	30,932/-
136	Opvunimo -do-	12,980	2600	29,832/-

137	R. Watitemsu –do-	12,700	2600	29,272/-
138	I. Bendang –do-	12,700	2600	29,272/-
139	Nokzenketba –do-	11,840	2600	27,552/-
140	Thupahuba –do-	11,580	2600	27,032/-
141	Toshiyanger –do-	11,820	2600	27,542/-
142	Imliwati –do-	11,370	2600	24,615/-
143	Thungjamo –do-	10,900	2600	25,672/-
144	Chumbenthung –do-	10,900	2600	25,672/-
145	Imtitemsu –do-	10,260	2400	23,992/-
146	Kilangsangba –do-	10,260	2400	23,992/-
147	Repachujang -Mech I	10,700	2400	24,872/-
148	Motesou –do-	11,170	2400	25,837/-
149	Lipitong –do-	10,500	2400	24,472/-
150	I.Sentila -Typist III	11,540	2400	26,372/-
151	Putunungsang- Comp.opt.	11,760	2400	25,001/-
152	Nuchong Yim -Carpenter	10,750	2400	24,972/-
153	Yapangmar -T/Driver	10,560	2000	23,817/-
154	Temjenchila- UDA	9180	1900	21,012/-
155	Temjenwaba- DHGr-II	8850	1900	20,832/-
156	I. Temsu Imsong –do-	7350	1900	17,672/-
157	S.Konok Phom –do-	9170	1900	22,312/-
158	Shikato –do-	9160	1900	21,292/-
159	Impomeren –do-	9160	1900	21,292/-
160	Chubanungsang- Mech Gr-I	9680	1800	22,832/-
161	Saliba –do-	8980	1800	20,732/-
162	T.Nsemu Ngullie –do-	8980	1800	20,732/-
163	M.Longko –do-	8980	1800	21,732/-
164	P.Haoshe Konyak –do-	8980	1800	20,732/-
165	Marnungsang –do-	8360	1800	19,492/-
166	Shilutenzuk –D/A- II	6650	1800	16,072/-
167	S.C.Das -Surveyor	19,440	4400	36,708/-
168	G.Lalilung- Pharmacies	14,590	4200	35,752/-
169	Mhonbemo- Photographic Officer	12,280	4600	30,132/-
170	Dziesetsielie, -do-	15,300	2800	34,372/-
171	Bendangjungshi- Draftsman.	14,760	2800	33,352/-
172	Imkongnungsang-Welder.	14,320	2800	32,912/-
173	Hoshito- Head Driver.	13,530	2600	30,244/-
174	Alemba Phom- Lab. Asstt.	13,450	2800	31,172/-
175	Theveyi, -do-	12,980	2600	29,832/-
176	I. Ayangla - Draftsman.	13,450	2800	31,172/-
177	Zhelelhi –Dri-I	12,060	2600	27,992/-
178	C.Alem Ao -L/Asst	11,870	2600	27,612/-
179	Tekanungsang Dri-1	11,820	2600	27,042/-
180	Osangba –do-	11,820	2600	27,512/-
181	Salievi –do-	11,820	2600	27,512/-
182	Chabituo- D/A II	11,750	2800	26,272/-
183	Medenkaba- D/A-I	11,380	2600	26,632/-
184	Bendangmongba- D/A-II	11,100	2600	16,072/-
185	Thejamo- D/A II	10,360	2600	24,592/-

186	Kekhwengulo- T/Driver	11,340	2400	26,152/-
187	Neisolie Kenye -Sur-II	10050	2600	25,139/-
188	Tsezutsu -Sur-II	10200	2600	25,772/-
189	Zakielhouvinuo -L/Asst	9430	2000	23,032/-
190	O.Changtong -D/A II	9320	1900	21,112/-
191	Kevisazono- L/Asst	8840	2000	21,852/-
192	Khradil Kechu -Sur-III	8400	2000	20,972/-
193	Tsenpimo Kikon	7750	2000	19,672/-
194	Rahul Mech –Dri-II	6650	1800	17,072/-
195	Temjen Jamir- JTA	9340	2800	24,452/-
196	Kesoneilie- Steno-II	8980	2600	21,374/-
197	Ranjit Mech,- Elec.	8700	2400	22,372/-
198	Renbenthung Khuvung -Welder	7740	2400	18,855/-
199	Malio Ezung -L/Asst	7990	2600	21,352/-
200	Tovito Sema- LDA	6980	2000	18,632/-
201	Namlunzai Zeilang -LDA	6980	2000	18,132/-
202	Akhrieno –do-	6980	2000	18,132/-
203	Temsumongba -D/M	7680	2600	20,732/-
204	Nikavi S.Chishi- LDA	6710	2000	17,592/-
205	Neisetsano –do-	6710	2000	17,592/-
206	Wungnyei Konyak –do-	6710	2000	17,592/-
207	P.Tsademo- Sur-III	6710	2000	15,992/-
208	P.Khevito Zhimomi- D/A II	6650	1900	17,272/-
209	Kughato Achumi –do-	6650	1900	17,272/-
210	Tovito N.Chishi -S/K III	6650	2000	17,472/-
211	Amongla -LDA	6450	2000	15,472/-
212	Teresa Patton –do-	6450	2000	15,472/-
213	Khriemelie –do-	6450	2000	15,472/-
214	Haisoyile –do-	6450	2000	15,472/-
215	N.Renchamo –do-	6450	2000	15,472/-
216	Imtisosang Chang –do-	6450	2000	15,472/-
217	Anthony Thong S/C	6400	1900	15,272/-
218	Yolanda -S/K III	6400	1900	15,272/-
219	Alemmongba -Carpenter	6090	1800	15,952/-
220	Lipokmeren –do-	6090	1800	14,363/-
221	Jesino Kemp- D/A-II	6090	1800	15,952/-
222	Lipongchem Sangtam –do-	6090	1800	15,952/-
223	Wapangtoshi –do-	6090	1800	15,952/-
224	H.Pukhato Sumi –do-	6090	1800	15,952/-
225	Nixuto sumi –do-	6090	1800	15,952/-
226	Kilangnungsang –do-#	5860	1800	14,341/-
227	N.Eshu Konyak –do-	6090	1800	15,952/-
228	C. Yangtsase –do-	6090	1800	15,952/-
229	Ketisa Apon –do-	6090	1800	15,952/-
230	Tiasunep –do-	5860	1800	15,492/-
231	H.Aketo Swu –do-	5860	1800	15,492/-
232	Imnatoshi –do-	5860	1800	15,492/-
233	Rhonthungo Tungoe –do-	5860	1800	15,492/-
234	Behilo Magh –do-	5860	1800	15,492/-

235	T.Anthony Lotha –do-	5860	1800	15,492/-
236	Lanuyanger –do-	5860	1800	14,092/-
237	W.Benjamin –do-	5860	1800	15,492/-
238	James Lotha –do-	5860	1800	14,092/-
239	Shamlu Konyak –do-	5860	1800	14,092/-
240	W.Pulie –do-	5860	1800	15,492/-
241	Abenthung Lotha –do-	5630	1800	13,632/-
242	Pievolhoutuo Khezhe –do-	5630	1800	13,632/-
243	Bipenthung Kithan- LDA	6200	2000	16,572/-
244	Niboli K.Chishi –do-	6200	2000	16,572/-
245	R.Ekonthung Tongoe –do-	6200	2000	16,572/-
246	T. sentizungla Aier –do-	6200	2000	16,572/-
247	Gaithoilung Panmei –do-	5960	2000	16,092/-
248	Mihaiguile Leigise -do-	5960	2000	16,092/-
249	Mereile Pungwi -do-	5960	2000	16,092/-
250	Wobenthung Kikon- S/Cutter	5910	1900	15,792/-
251	R. Mhathung Lotha- D/A-II	5410	1800	14,592/-
252	Betso Kenye –do-	5410	1800	14,592/-
253	Vicent Pichamo-do-	5630	1800	14,092/-
254	Maibekamang Newmai D/M-III	5960	2000	16,092/-
255	Wekhrope - Surveyor-III	5960	2000	16,092/-
256	Apenla Pongen - J.T.A	8370	2800	22,512/-
257	Tekaniken- Handy Man	10,860	1900	26,102/-
258	Yanthong Tikhie -Chowkidar	10,010	1900	23,302/-
259	Tsalimong Sangtam –do-	9660	1900	22,202/-
260	Tali Walling - Chain Man	9520	1900	21,922/-
261	C.Apekhaba.- Rigman.	8670	1800	20,522/-
262	Hotoshe H.Sema –do-	7950	1800	19,182/-
263	E.Mopa. –do-	8670	1800	20,522/-
264	Lhokishe Sema. –do-	8670	1800	20,522/-
265	Aoshi Chang. –do-	8670	1800	20,522/-
266	Zheshito Sumi -do-	8670	1800	20,522/-
267	Mukuta -do-	8360	1800	19,291/-
268	R.Taliwangbou –do-	8670	1800	20,522/-
269	Khronchithung –do-	8670	1800	20,522/-
270	Phonglam -do-	8520	1800	20,222/-
271	Imtisingba -do-	8360	1800	19,902/-
272	T.Lanu- Rigman.	8360	1800	19,902/-
273	Supongwati –do-	8069	1800	19,320/-
274	N.Ngapang Konyak -H/Man	7770	1800	18,722/-
275	Mhonbemo- Chowkidar	8069	1800	19,320/-
276	S.Manen- Rigman	8200	1400	19,582/-
277	Limhothung -Chowkidar	7440	1400	17,262/-
278	V.Shikato- M/Helper -II	6490	1800	16,752/-
279	Neisolie Rengma.- O/Peon	10,202	1900	24,791/-
280	Tarachu -do-	10,202	1900	24,786/-
281	Litu Pochury,- Chowkidar	10,202	1900	24,786/-
282	John Marak, -do-	10,010	1900	22,902/-
283	Kochu, Pochury -do-	9860	1900	22,602/-

284	Ayamo- Duftry.	8360	1800	19,902/-
285	Peter Sangtam, -Chowkidar.	8990	1800	21,162/-
286	Simpukiu. -do-	8990	1800	21,162/-
287	Latanthung - O/Peon	7880	1400	18,242/-
288	Chubainba -do-	7728	1400	17,938/-
289	R.Makhimzo- Chowkidar	7728	1400	17,938/-
290	Keke Yim. - O/Peon.	7880	1400	18,142/-
291	Imimatong -do-	7600	1400	17,682/-
292	Imzulula -do-	6080	1300	14,642/-
293	Kengemlungbe - T/Bearer	4750	1300	12,710/-
294	Hangkimong. -do-	8360	1800	19,902/-
295	K.Pheno. -do-	7950	1800	19,182/-
296	Sapra. -Chowkidar.	8360	1800	19,902/-
297	Warnesh Sangma.- T/Bearer	8360	1800	19,902/-
298	I. Sungte -do-	7728	1400	17,938/-
299	Kiutsemong -do-	6080	1300	14,642/-
300	Diezielhoulie.- H/Man	5660	1400	14,730/-
301	Mayangnokcha. - M/Helper	5660	1400	14,730/-
302	L.Wobenthung. -do-	5660	1400	14,730/-
303	Ahoto K.Chishi. -do-	5660	1400	14,730/-
304	H.bokato Chishi -do-	5660	1400	14,730/-
305	A.Dolong.- Rigman	5660	1400	14,730/-
306	L.Longchi. -do-	5660	1400	14,730/-
307	Longnagai. -do-	5660	1400	14,730/-
308	N.Nyamo Jami. -do-	5660	1400	14,730/-
309	Ruopfuvizo. -do-	5660	1400	14,730/-
310	Jekuto Sumi. -do-	5450	1400	13,910/-
311	Myiethungo Lotha- M/Helper	5450	1400	13,010/-
312	T.Arepyangba. H/Man	5450	1400	14,310/-
313	Mhonthung. - Rigman	5450	1400	13,010/-
314	W.Jendemo Kithan. -do-	5450	1400	14,310/-
315	L.Lewong. Yim.- H/Man.	5450	1400	13,010/-
316	Chanchiotungoe.- Rigman	5450	1400	12,610/-
317	Dominic. -do-	5450	1400	12,610/-
318	James Patton -do-	5450	1400	14,310/-
319	H.James. Patton.- M/Helper	5450	1400	13,010/-
320	P.Longzei Phom.- Rigman.	5450	1400	14,310/-
321	K.Woremo Odyuo.- Rigman.	5450	1400	13,010/-
322	Vikrulie Kaco. -do-	5450	1400	14,310/-
323	Peteneizo Angami.- Rigman.	5450	1400	12,610/-
324	Khutopu Sumi. -do-	5450	1400	13,910/-
325	Mhonyamo. -do-	5450	1400	13,010/-
326	Benthungho Tungoe. -do-	5250	1400	12,310/-
327	Soren Lotha. -do-	5250	1400	12,710/-
328	R.Chikum Yim. -do-	5250	1400	12,710/-
329	Nzamo Ngullie. -do-	5250	1400	12,710/-
330	Chumbenthung Patton.- H/Man	5250	1400	12,710/-
331	Phyabemo Odyuo.- Rigman	5050	1400	13,110/-
332	Phyobemo S.Shitri. -do-	5050	1400	13,110/-

333	T.Mankhah Konyak. -do-	5250	1400	13,910/-
334	K.Yihoto Achumi.- M/Helper.	5050	1400	13,510/-
335	Kweranglong.- Chowkidar	5530	1300	14,270/-
336	N.Lidimo. -do-	5530	1300	14,270/-
337	Khekivi Sumi.- O/Peon	5530	1300	14,270/-
338	I.Hetoka Zhimo.- Chowkidar	5530	1300	14,270/-
339	Chandeno - Sweeper	8360	1800	19,902/-
340	Trishna Mech. -O/Peon	5530	1300	14,270/-
341	R.Taliyanger. -do-	5530	1300	14,270/-
342	H.Ruth. Chishi.- Lab/Att.	5530	1300	14,270/-
343	Micheal Lotha.- Chowkidar	5530	1300	14,270/-
344	Aron Pochury.- T/Bearer	5330	1300	13,870/-
345	Thomas Tungoe.- O/Peon	5330	1300	13,870/-
346	Wekhrote Mero.- T/Bearer	5130	1300	11,870/-
347	Puile Meru. -S/Att.	4750	1300	12,503/-
348	Renpenthung Lotha. -do-	5130	1300	12,310/-
349	Khili. Achumi.- O/Peon.	5330	1300	13,870/-
350	N.Alao Phom.- Chowkidar.	5330	1300	13,870/-
351	Y.Chumbemo Patton.-S/Helper	5330	1300	12,670/-
352	Yimtizungba.- O/Peon	5130	1300	12,270/-
353	Echongthung. -O/Peon.	5130	1300	11,870/-
354	M.Zuchabeni Jungio.- O/Peon	5130	1300	12,270/-
355	Pithungo Kithan -S/Helper	5130	1300	12,270/-
356	C.Chenithango Jugio.- Rigman	5450	1400	14,310/-
357	Thungdemo E.Patton.- M/Helper	5450	1400	13,910/-
358	Atoni Wotsa.- L.Att.	5130	1300	12,503/-
359	Ngutovi K.Chishi. Rigman.	5050	1400	13,110/-
360	Chumben Kikon -do-	5050	1400	13,110/-
361	S. Kahito chishi- M/Helper	5050	1400	13,110/-
362	Ngukali Sheqi - S/Attendant	4940	1300	12,690/-
363	K. Jacinta Kikon -do-	4940	1300	12,690/-

10. BUDGET OUT LAY FOR 2013-14

Tetailed break-up of Voted and Revised budget outlay under ‘PLAN’ and ‘NON-PLAN’ for the Financial Year 2013-14 is given below:

Major/minor heads Of accounts	(₹. in lakhs)	
	Non – plan	Plan
<u>REVENUE SECTION:</u>		
2552- North Eastern Area.		
2552-54- Mineral Development		
2552-54-102- Mineral Development		
2552-54-102(1)- Mineral Exploration		
2552-54-102(2)-Setting up of decorative stone (Marble) Projects.		
2853- Non-Ferrous Mining & Metallurgical Industries		
2853-02- regulation and Development of Mines		
2853-02-001 : Direction & Administration	421.04	31.00
2853-02-101 : Survey & Mapping	430.97	59.76
2853-02-102 : mineral Exploration	528.74	22.00
2853-02-800 : Other Exploration	8.50	72.25
REVENUE TOTAL	1389.25	185.00
<u>CAPITAL SECTION :</u>		
4853 : Capital Outlays of Non-Ferrous Mining & Metallurgical Industries		
4853-60-190 (1) NSMDC Ltd.	...	500.00
4853-60-800 (1) Works	...	215.00
Grand Total =	1389.25	900.00

It is expected that both outlays under “PLAN” and “NON-PLAN” would be more or less fully utilized.

11. PARTICULARS OF RECIPIENTS OF CONCESSIONS PERMITS OR AUTHORIZATIONS GRANTED BY IT

Name of the Programmes :
Implementation of the Nagaland Coal Policy.

1. **Name and address of the beneficiary** : N/A

2. **Type of Concession/Permits/Authorization/provided:-**

Issue of Coal Prospecting License(CPL) and Coal Mining Lease(CML) to entrepreneurs/Pvt. Companies/PSU.

3. **Propose for which granted:**

For prospecting and extraction of coal.

4. **Eligibility:** (i). for individual: Any Naga Indigenous inhabitant having sufficient experience in coal mining.

(ii). For Pvt. Company(S): Any Pvt. Company incorporated under Companies Act, 1956 with its main objectives for mining activities.

(iii). PSU: Any PSU having its main objective for undertaking mining activities.

5. **Criteria for Eligibility:**

(i). For Individual :- Applicable for Only Naga indigenous inhabitants.

(ii). For Pvt. Company:- Applicable for only those companies having sufficient experience in coal prospecting and mining activities. Company must be incorporated under the Companies Act, 1956. Preferably the Company may have MOU or tied up with local people/landowner.

7. **Pre-requisites:**

(I). **For issue of Coal Prospecting License (CPL):**

(a). Prescribed application form in triplicate duly filled in.

(b). Land Possession certificate/Lease Agreement/MOU with the land owner.

(c). N.O.C. from Land owner and the concerned Village Council.

(d). N.O.C. from local administration.

(e). No due certificate from the concerned authority.

(f). Affidavit:-

in the case of individual:

that the applicant is not a holder of any CPL/ML before and that there is no due in his/her name (in the prescribed format). And

in the case of Company:

that the Company has file up to date IT returns and that there is no due in the name of the Company (in the prescribed format).

(g). Location map extracted from the Toposheet preferably 1:50000 scale.

(h). Indication of coal availability in the area in prescribed format duly

signed by Geologist.

- (i). Prospecting Scheme prepared and duly signed by Mining Engineer or Asst. Mining Engineer.
- (j). Inspection Report from Mining Engineer or Asst. Mining Engineer

(II) For issue of Mining Lease (ML):-

- (i). Registration Certificate of Company Incorporation.
- (ii). Letter of MOU between the land owners and the company.
- (iii). N.O.C. from the landowners and the concerned village council.
- (iv). N.O.C. from the concerned Administrative stating that the land is free from encumbrances and it belongs to the Pvt. Party and is free from Govt land/Forest land.
- (v). Location map/surface map of the propose Mining area indicating some important surface features with area of lease and clear schedule of boundaries, distance from national Highways, State highways nearest villages, rivers, Police station, Post Office, Medical Centre etc. preferably 1:25000 scale.
- (vi). Mining Plan incorporating all necessary information as per Rule-3(iii) of the Nagaland Coal Mining Rules, 2006.
- (vii). Mines Closure Plan as per section 5(A) of the NCMR, 2006.
- (viii). Progressive mines closure plan as per section 5(B) of the NCMR, 2006.
- (ix). Project profile showing capital investment and mode of financing.
- (x). Environment Impact Assessment (EIA) and Environment Management Plan (EMP).
- (xi). Consent from the State Pollution Control Board (SPCB).

8. Procedure to avail the benefits : Not Applicable.

9. Time limit for concession/Permit/Authorization : 1 (one) Year.

10. Application fee (where applicable) :

- (i). For CPL Fees:-
 - (a). Application fee : Rs. 2500/-
 - (b). Prospecting License fee : Rs. 5000/-
 - (c). Security deposit : Rs. 10,000/-
- (ii). For CML fees
 - (a). Application fee : Rs. 2500/-
 - (b). Mining Lease fee : Rs. 5000/-
 - (c). Security deposit : Rs. 10000/-

11. Application Format (where Applicable):

- (i). CPL Application form : enclosed
- (ii). CML Application :

12. List of Attachment : Same as 7 above.

13. Format of Attachments : Nil

14. List of beneficiaries : N/A

12. PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATIONS.

Sl. No	Facility Available	Nature of information available	Working hours
1.	Information center		
2.	Office Library		
3.	Notice Board	Notice Board	10:00 a.m to 4:00 p.m (Summer) 9:00 am to 3:00p.m (winter)
4.	Website		
5.	Printed Manual		
6.	Inspection of Records in the office		
7.	System of issuing of copies of Documents		
8.	Others		

13. The names, designation and other particulars of the public information officers

A. Departmental Appellate Authority (DAA)

Sl. No.	Name	Designation	STD.Code	Office	Home	Mobile	Email	Address
1	S.K.Kenye.	Director	03862	248662		9436012895		DGM

B. Public Information Officers(s) (PIO)

Sl. No	Name	Designation	STD Code	Office	Home	Mobile	E-mail	Address
1	E.Kikon.	Addl.Director		248661		9436014446		DGM

C. Assistant Public Information Officers (s) (APIO)

Sl. No.	Name	Designation	STD Code	Office	Home	Mobile	Email	Address
1.	Tokheli	Asstt. Geologist		232715		9436261847		DGM
2.	Vikiye	Mining Engg		232715		9856050150		DGM